

EAST GOSCOTE PARISH COUNCIL

MEMORIAL POLICY



Approved by:

Full Council

Date: 24.2.25

Last reviewed:

Next review due:

Memorial Tree and Bench Policy

East Goscote Parish Council recognises the wish for memorials and will consider a memorial on land owned or managed by them. The Parish Council will consider requests for memorials on an individual basis and retains the right to refuse or limit the number of memorials.

OBJECTIVES

This policy has been produced with the following guiding principles:

- To be respectful and sympathetic to those seeking to install a memorial
- To establish responsibility for the maintenance, repair and replacement of memorials
- To ensure that memorials are not out of place in the area in which they are situated

The content of this policy may be revised as necessary at the discretion of the Parish Council.

GENERAL

- All applications for memorials should be made using the Memorial Application form (see page 4).
- All memorials must be paid for by the applicant prior to purchase, installation of benches will be by the Council. East Goscote Parish Council will inform the applicant of the price of installation on receipt of an application form.
- East Goscote Parish Council will attempt to accommodate the wishes of the applications, but it may limit the number of memorials in a particular area.
- East Goscote Parish Council accepts no responsibility if a memorial is damaged, vandalised or stolen.
- East Goscote Parish Council reserves the right to remove memorials at any time.
- East Goscote Parish Council will only permit memorials to individuals or, in exceptional circumstances, a historical event.
- Memorials will be limited to benches and trees. No additional mementos e.g. vases, statues, flowers, wreaths, balloons or other ornamentation etc., shall be permitted on or around the memorial. These will be removed without reference to the original applicant.

MEMORIAL BENCHES

- Benches must be of the type specified by East Goscote Parish Council in order to be coordinated with any other benches already situated in the intended location or to fulfil health and safety or access requirements.
- The position of the bench will be agreed between the applicant and the Parish Council.
- East Goscote Parish Council will be responsible for all installation work.
- Memorial plaques fitted to benches will be supplied by the applicant and fitted by the Parish Council.
- The inscription on the plaque must be agreed with the Parish Council and there will be a limit on the size of the plaque.
- Maintenance of the bench is the responsibility of the applicant.

MEMORIAL TREES

- The species of memorial tree is to be approved by the council in discussion with the applicant to fit the planting scheme of the area.
- The planting of trees may not be possible in some areas.
- Trees, stake, guard and planting will be carried out by the applicant with supervision from the Council.
- The tree will be maintained by the applicant.

APPLICATION FOR A MEMORIAL

Applicants should read the Parish Council's policy on memorials prior to making an application.

Please complete the form and return by post to the Clerk, at the Village Hall, Long Furrow, East Goscote or via email: clerk@eastgoscote-pc.gov.uk	
APPLICANT	
Name:	
Telephone Number:	
Email Address:	
Address:	
Have you read and understood our Memorial Policy? * Yes * No	
Applicant's signature:	Date:
REQUESTED MEMORIAL TYPE	
Bench without plaque * Bench with plaque * Tree *	
DETAILS OF MEMORIAL (E.G. TREE TYPE, BENCH CONSTRUCTION, PLAQUE INSCRIPTION)	
<i>Please give details below</i>	
<i>Please include a map of your suggested location</i>	