

Potterne Parish Council

To: Members of the Council

**You are summoned to attend a MEETING OF POTTERNE PARISH COUNCIL
at Potterne Village Hall on Wednesday, 5th August 2026
at 7.30pm at Potterne Village Hall**

Press & Public are invited to attend.

AGENDA

1. Welcome and Apologies

2. Declaration of Members' Interests

3. Minutes of Meeting held on 1st July 2026

To resolve that the minutes of the meeting of the Council held on the 1st July 2026 are a true and accurate record.

4. Action Tracker Update

5. Open Session

There will be an open session for 10 minutes so that the public can place questions to the Council, limited to matters on this Agenda, to be discussed at the next meeting if confirmed in writing.

6. Wiltshire Councillor Update – Tamara Reay, Unitary Councillor, Devizes Rural West

7. Church Wall Update (RC)

8. War Memorial Steps (CF)

Repairs required

9. Objectives for the next 12 months (LW)

- a. Community Fete
- b. Village Events – to be published on the PC Website

10. Highways and Footpaths (CF)

11. Devizes Area Board Meetings/LHFIG (CF/NB)

12. Leisure Facilities, Appearance and Environment (LW/NB)

- a. Shoddy workmanship from contractor (Blounts Court/Ryeleaze Field)
- b. Missing signs on Ryeleaze Play Equipment (LW)

13. Community (NP)

14. Flooding OFWG (NB/LW)

15. Planning(RC/TK)

- a. Local Plan – Call for Sites
- b. Possible new housing estate at Cucklod's Green, Worton

16. Correspondence

Request to resident to stop allowing her dogs to foul Cemetery – letter sent 09072026.

AF – Concerns regarding speed of traffic on A360 Devizes Road (completed a Highways Improvement Form for Parish Council comment) – PAPER 1

17. Finance (KV)

- a. Consider quote received from Kevin Rose to take on role of Internal Auditor 2026/2027 to include whether a one year or 3 year discounted contract could be accepted. (PAPER 2)
- b. Agree accounts to be paid and transfer of sufficient funds to agree accounts to be paid and transfer of sufficient funds to pay accounts:

Payable to		Net	VAT	Gross	Authorised on internet banking by:
Village Hall	Hire 1/7/2026	18.00		18.00	NP/KV
HMRC	NIC Employer Contribution June-June	63.54		63.54	NP/KV
Mark Goddard & Sons	Groundcare 2 nd Quarter – July-Sept 2026	1904.73	380.94	2285.67	NP/KV
Hirst Signs	Street Signs (+ credit note)	129.97	25.99	155.96	NP/KV
		2116.24	406.93	2523.17	
Date: 6.8.2026		Amount to be transferred: 4000			

18. Burial Fees Received

19. Date of Next Meeting: Wednesday, 2nd September 7.30-9.00pm, Village Hall, Potterne.

20. Close Meeting