

**Potterne Parish Council
Reserves (RING FENCED)
Year Ending 31st March 2023**

Amount held at 31st March 2023	Purpose of Reserve
£25,906.56	NSB Account re Emergency Church Wall Fund.
£1,000.00	Held in Trust for the Alan Mead Memorial Award

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Philip Abbatt, Chairman Potterne Parish Council

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Karon Van Den Bergh, Clerk, Potterne Parish Council

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Date

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Date

Potterne Parish Council Explanation of Significant Variances as at 31st March 2023

Box on Section 1	2022	2023	Variance Increase (+) or Decrease (-)	% (Variance divided by 2020 figure multiplied by 100)	Explanation required? Less than £250? - No More than 15% - Yes Less than 15% - No	Reason
Box 3 Total other Receipts	10381	12719	2338	23	Yes	Community Infrastructure Levy - £0 (2022) £9832 (2023)
Box 4 Staff Costs	6318	7562	1244	20	Yes	1. Backdated pay award 1.4.21-31.3.22 - received in May 2022 (this payment was for increased salary in previous financial year); 2. Backdated pay award 1.3.22 - 30.11.22 - received in December 2022
Box 5 Loan	0	0	0	0	N/A	
Box 6 All other payments	23255	30411	7156	31	Yes	Galvanised Fencing for Playground - £9702; Renewal of contract for two village defibrillators - £3360; Legal fees for easement on private land - £1027
Box 9 Total Fixed Assets	58078	51701	-6377	-11	Yes	
Explanation for 'high' reserves	Box 7 is more than three times Box 2 because the authority held the following breakdown of reserves at the year end: £25,906 in ns&i account re Emergency Church Wall Fund. This is an account that has ring fenced monies to assist with the repair of the Church Wall, around the old closed cemetery, owned by the Parish Council and immediately adjacent to the highway. £1,000 Held in Trust for the Alan Mead Memorial Award for Youth. Also plans being formed to create a large play area at Ryelease Field and an extension of the Cemetery in Potterne which will use reserves.					

Philip Abbatt, Chair, Potterne Parish Council

Karon Van Den Bergh, Clerk Potterne Parish Council

Date

Date

Potterne Parish Council
Year Ended 31st March 2023
Schedule of Salaries and Wages

06/04/2022	FP	X	K Van Den Bergh	Salary	526.50
04/05/2022	FP	X	K Van Den Bergh	Salary (£550.33-£8.07 employee NI)	542.26
04/05/2022	FP	X	K Van Den Bergh	Salary (backdated award 1.4.21- ^{31.3.22} 1.5.22)	333.62
04/05/2022	FP	X	HMRC	NI Employee Contribution (£8.07-HMRC credits)	6.71
02/06/2022	FP	X	K Van Den Bergh	Salary	550.33
07/07/2022	FP	X	K Van Den Bergh	Salary	550.33
03/08/2022	FP	X	K Van Den Bergh	Salary	550.33
07/09/2022	FP	X	K Van Den Bergh	Salary	550.33
05/10/2022	FP	X	K Van Den Bergh	Salary	550.33
02/11/2022	FP	X	K Van Den Bergh	Salary	550.33
07/12/2022	FP	X	K Van Den Bergh	Salary £604.50 (22-23 pay award-£28.47 NI Employer Cont)	576.03
07/12/2022	FP	X	K Van Den Bergh	Salary - Backdated Award 1.4.22-30.11.22	433.36
07/12/2022	FP	X	HMRC	NI Employee Contribution	28.47
11/01/2023	FP	X	K Van Den Bergh	Salary	604.50
01/02/2023	FP	X	K Van Den Bergh	Salary	604.50
01/03/2023	FP	X	K Van Den Bergh	Salary	604.50

7562.43

POTTERNE PARISH COUNCIL
VAT RECLAIM 2022-2023

Date	VAT No	Name of Organisation	Service Provided/Goods Purchased	Amount
06/04/2022	900 3466 61	Roadsigns.uk.com	Road Sign for 56 Blounts Court	9.15
06/04/2022	553 7696 03	SSE	Electricity in Bus Stop	3.23
06/04/2022	501 9873 44	Grist Environmental	Exchange of Skip at Potterne Cemetery	54.60
04/05/2022	501 9072 78	Avon Trophies	Engraving of Jubilee and Alan Mead Memorial Trophies	4.80
04/05/2022	639 4368 05	Wiltshire Association of Local Councils	Annual Subscription 2022/2023	105.71
04/05/2022	200 1131 06	Mark Goddard and Sons	Grounds Maintenance 08.02/2022-15.03.22 (last FY)	76.00
04/05/2022	553 7696 03	SSE	Electricity in Bus Stop	3.23
02/06/2022	220 6715 38	IAC Audit and Consultancy	Internal Audit 2021-2022	57.00
02/06/2022	277 4082 81	eukHost Ltd	Emails - Linux Intermediate 2022-2023	11.25
02/06/2022	553 7696 03	SSE	Electricity in Bus Stop	3.20
14/06/2022	2040 59 150	Devizes Fencing and Landscaping Ltd	Supply of galvanised fencing for Blounts Court Playground	1,617.00
07/07/2022	553 7696 03	SSE	Electricity in Bus Stop	3.20
03/08/2022	2963 12 096	Parish Online	T/A GeoXsphere Parish Mapping	8.00
03/08/2022	2001 13 106	Mark Goddard and Sons	Grounds Maintenance 07.04-29.06.22	265.00
07/09/2022	6549 51 019	South Western Ambulance	Defib Contract	560.00
07/09/2022	553 7696 03	SSE	Electricity in Bus Stop	3.23
07/09/2022	553 7696 03	SSE	Electricity in Bus Stop	3.23

05/10/2022	1378 56 829	Goughs Solicitors	Easement 56 Blounts Court	171.20
05/10/2022	440 4982 50	PKFLittlejohn LLP	External Auditor Annual Governance and Accountability Return YE 2022	40.00
05/10/2022	553 7696 03	SSE	Electricity in Bus Stop	3.98
02/11/2022	155 8470 44	Glaston UK Ltd via Amazon	Fido 25 Dog WasteBin with graphics	22.93
02/11/2022	160 1902 44	Wonderwall Products Ltd	Wall Mounted and floor mounted noticeboards	129.00
02/11/2022	582 5525 25	Playsafety Limited	Annual Inspection of Blounts Court Play Area	14.00
02/11/2022	200 1131 06	Mark Goddard and Sons	Grounds Maintenance and Grass Cutting 21.7-10.10.2022	385.00
02/11/2022	501 9873 44	Grist Environmental	to Empty and replace skip in Cemetery	54.60
02/11/2022	553 7696 03	SSE	Electricity in Bus Stop	3.85
07/12/2022	5361 53 357	Viking Direct	Black Ink Cartridge PC	4.44
07/12/2022	1378 56 829	Goughs Solicitors	Fees - Legal Fees for the Residents of 56 Blounts Court for Easement	150.00
07/12/2022	553 7696 03	SSE	Electricity in Bus Stop	3.85
01/02/2023	200 1131 06	Mark Goddard and Sons	Winter Tidy Up Work	169.00
01/03/2023	189 7948 19	West Country Tree Services Ltd	Fell Conifer Tree in Brownleaze Cemetery - payment previously received from Mr Dunlop on 21/11/2022	28.00

3,967.68

Potterne Parish Council

Receipts 2022-2023

Date	Received from	Service	Amount	Budget item
05.04.2022	AP McDonald Funeral Services	Memorial - Grimmer	£ 50.00	Burial
07.05.2022	AP McDonald Funeral Services	ERoB/Interment/Memorial -Bryant	£ 225.00	
21.04.2022	Wiltshire Council	Precept 22/23	£ 12,912.00	Precept
25.4.2022	Charles Winchcom Funeral Services	Interment Sandford	£ 100.00	Burial
25.4.2022	Lloyds Bank	Interest	£ 0.44	Interest
31.5.2022	AP McDonald Funeral Services	Interment Trotman	£ 100.00	Burial
03.05.2022	HMRC	VAT Repaid	£ 1,495.52	VAT Repaid
09.05.2022	Lloyds Bank	Interest	£ 0.43	Interest
09.06.2022	Lloyds Bank	Interest	£ 0.53	Interest
24.06.2022	Wiltshire Council	CIL Funding	£ 4,537.92	CIL Funding
11/07/2022	Lloyds Bank	Interest	£ 0.49	Interest
09/08/2022	Lloyds Bank	Interest	£ 1.81	Interest
09/09/2022	Lloyds Bank	Interest	£ 2.05	Interest
23/09/2022	Wiltshire Council	Precept 22/23	£ 12,912.00	Precept
28/09/2022	Carol Clifford	Rental for Brownleaze Field	£ 100.00	Burial
10/10/2022	Lloyds Bank	Interest	£ 2.31	Interest

11/10/2022	AP McDonald Funeral Services	Interment Lucas	£ 150.00	Burial
11/10/2022	Salisbury Funerals	Memorial - Turrall	£ 60.00	Burial
20/10/2022	Wiltshire Council	CIL Funding	£ 5,294.24	CIL Funding
25/10/2022	Sly Memorials	Memorial - Morgan	£ 50.00	Burial
31/10/2022	AP McDonald Funeral Services	ERoB - Lucas	£ 75.00	Burial
09/11/2022	Lloyds Bank	Interest	£ 6.48	Interest
30/11/2022	SSE	Refund on Overpayment - see Payments 20.09.2022	£ 67.50	Admin
21/11/2022	Mr Dunlop	PAYMENT IN ADVANCE FOR REMOVAL OF TREE OVER PARENTS GRAVESTONE	£ 140.00	Burial
06/12/2022	Lloyds Bank	Interest	£ 13.10	Interest
23/12/2022	P Meyer	Interment -	£ 100.00	Burial
31/12/2022	NS&I	Interest - Annual	£ 24.09	Interest
04/01/2023	SSE	Failure of Guaranteed Service	£ 15.00	Burial
09/01/2023	Lloyds Bank	Interest	£ 23.51	Interest
09/02/2023	Lloyds Bank	Interest	£ 27.78	Interest
02/03/2023	Mr Barker	Memorial Plaque	£ 30.00	Burial
09/03/2023	Lloyds Bank	Interest	£ 24.76	Interest
15/03/2023	SSE	Refund (Bus Stop)	£ 1.49	Burial
			£ 38,543.45	