Minutes of the Meeting of the Full Council

held on Tuesday 08 September 2026 at 7:30pm
at Council Chamber, Town Hall

Members present:	Cllrs	Chris Woodhouse (Chair) Christine Carter Gil Gilroy Fiona Deas Jayne Stansfield Chris Rowe (arrived during item 2627.56) David Dawkins Chris Bloor Tiff O'Connor Kath Greenman
In attendance:		Andrea Durn (Chief Executive) Wendy Sydenham (Deputy Clerk) 1 member of administration staff Alan Stealey (Facilities Officer) 3 representatives from the Royal British Legion 1 member of the public 1 representative from Southern Brooks
Absent:	Cllrs	Maggie Tyrrell Neil Johnson Chris Davies Danny Bonnett Steven Whiteside Helen Ball

FC2627.55. To note any apologies for absence

Apologies for absence were noted from Cllrs Maggie Tyrrell, Neil Johnson, Chris Davies and Steven Whiteside.

Apologies for absence were also received from the Chair, Cllr Helen Ball. In the Chair's absence, the Vice-Chair, Cllr Chris Woodhouse, took the Chair and presided over the meeting.

FC2627.56. To receive any declarations of interest from members

There were no declarations of interest.

[Cllr Chris Rowe joined the meeting.]

FC2627.57. To receive a presentation by the Dementia Project Co-ordinator from Southern Brooks on "Becoming Dementia Friendly"

Members received a presentation from the South Gloucestershire Dementia Action Alliance on promoting dementia awareness and supporting people living with dementia to remain active members of their communities. The Alliance offers dementia awareness training, accessibility audits, toolkits, memory cafés, newsletters and other support for organisations wishing to become more dementia friendly.

The importance of reducing stigma, improving accessibility, providing welcoming environments and considering the needs of carers and family members was highlighted. The Alliance expressed an interest in working with the Town Council to explore opportunities to improve access to activities and services for people living with dementia.

The Chair proposed, and it was agreed, that Agenda Item 26 be brought forward in the agenda to accommodate attendees and facilitate the efficient conduct of the meeting.

FC2627.58. To consider correspondence received regarding the Armed Forces Covenant and agree responses/next steps

The Council received correspondence regarding the Armed Forces Covenant and considered potential responses and next steps.

It was **RESOLVED** unanimously to establish a working group to explore how the Council can support local veterans and develop activities linked to the Armed Forces Covenant. It was further **RESOLVED** to appoint Cllrs Tiff O'Connor, Gil Gilroy and Fiona Deas as the Council's representatives on the working group.

FC2627.59. To receive any representations from the public relating to items on the agenda

Three representatives of the Royal British Legion were in attendance to speak regarding Thornbury Town Council signing the Armed Forces Covenant. The representatives outlined the support available to veterans and their families. It was noted that there are approximately 500 veterans living in Thornbury and that increased awareness of the needs of the armed forces community would be beneficial.

The importance of signposting veterans to appropriate local support services, particularly during the transition to civilian life, was highlighted. Opportunities for partnership working with schools, voluntary organisations, the Royal British Legion and other veterans' groups were discussed, together with the potential for workshops, further engagement and closer working between the Town Council and the Royal British Legion.

FC2627.60. To receive a report from the meeting Chair

The Chair welcomed the new Chief Executive, Andrea Durn, to the Town Council and thanked staff for their hard work during the period between the previous Clerk commencing maternity leave and the new Chief Executive taking up post.

FC2627.61. To approve the minutes of the meeting of Full Council held on 14 July 2026

It was **RESOLVED** unanimously to approve the minutes of the Full Council meeting held on 14 July 2026 as an accurate record.

FC2627.62. To receive the minutes (approved or draft) from the following Committees:

- **Open Spaces 21.07.26**
- **Climate & Nature 01.09.26**

The minutes of the Open Spaces Committee held on 21 July 2026 and Climate & Nature held on 1 September 2026 were received.

FC2627.63. To receive the notes from the following Working Groups:

- **Events & Innovations 13.07.26**
- **Capital Strategy 27.08.26**
- **Thriving Nature 28.07.26**

The notes of the Events & Innovations Working Group held on 13 July 2026, Capital Strategy Working Group held on 27 August 2026 and the Thriving Nature Working Group held on 28 July 2026 were received.

FC2627.64. To agree any changes to Councillor membership of Committees and Working Groups following co-option of new Councillors (current membership, including any limits on numbers, included with the meeting papers)

It was **RESOLVED** to appoint Cllr Helen Ball as the NALC Super Councillor representative for Thornbury Town Council.

It was **RESOLVED** to appoint Cllr Steven Whiteside to the Planning Committee, subject to his agreement. It was also noted that Cllr Helen Ball had stepped down from the Planning Committee.

FC2627.65. To agree Councillor Representatives for the following external organisations

- **Chantry Community & Arts Centre**
  There was no agreement on a Council representative to the Chantry Community and Arts Centre. It was **RESOLVED** to include this item on the agenda for the next Full Council meeting for further consideration.

- **Tytherington Quarry Liaison Group (Jayne Stansfield is standing down)**
  It was **RESOLVED** to nominate Cllr Steven Whiteside as external representative for the Tytherington Quarry Liaison Group, pending his agreement. If this nomination is declined, then this item will be added to the next full council meeting agenda for further consideration.

- **Oldbury Community Forum**
  It was **RESOLVED** to appoint Cllr Chris Bloor as the representative for Oldbury Community forum.

FC2627.66. To agree Terms of Reference for the Museum/Bakery Annexe Working Group
(Note – Councillor membership already agreed, Terms of Reference now need to be agreed)

It was **RESOLVED** unanimously to agree the terms of reference for the Museum/Bakery Annexe Working Group.

FC2627.67. To receive an update from the South Gloucestershire Council Councillors

- **Getting about in Thornbury**
  It was noted that a "Getting About in Thornbury" consultation event will take place on 23 September from 3.00pm to 6.00pm at the Scout Hut, Park Road, Thornbury. The event is being held to inform residents of the proposals for the Park Road area.

- **Thornbury Health Centre**
  Work has now started on Thornbury Health Centre site.

- **Alveston Hill Cycle Way**
  It was reported that the blocks at the top of the hill had been removed and that the South Gloucestershire Councillor had requested a further update from the Council.

- **Number 65 bus**
  The number 65 bus linking the new estates in Thornbury such as Park Farm to the main facilities in the Town has now started.

- **Number 535 bus**
  It was noted that a new bus service is being introduced to the town. The 535 service will operate between Thornbury and Southmead Hospital four times per day, providing connections across North Bristol and South Gloucestershire, including Bristol Parkway Station and SGS College.

- **Streamside Walk**
  The South Gloucestershire Councillor is awaiting an update on progress. It is anticipated that work will commence within the next few months.

- **Wayfinding Signs**
  It was reported that the wayfinding sign adjacent to the Scout Hut will be rotated by 90 degrees to correct an error. All wayfinding signs will be cemented into place once the snagging process has been completed.

FC2627.68. To note project monitoring updates

The project monitoring updates were noted.

FC2627.69. To approve the accounts for payment and ratify payments made out of meeting.

It was **RESOLVED** unanimously to ratify the payments made out of meeting.

FC2627.70. To consider matters relating to the Natural Water Play project at the Mundy Playing Fields

- **To approve the follow-on appointment of Mei Loci as an extension of the existing contract with them, to oversee the project through to completion.**

  It was **RESOLVED** to approve the extension of the existing contract with Mei Loci, at a cost of £19,275 excluding VAT, to oversee the project through to completion.

- **To delegate authority to officer to progress with planning, Construction (design & management) Regulation tasks, tender preparation, construction support and handover**

work, including the preparation and posting of all required tender documents (mainly related to groundworks)

It was **RESOLVED** to delegate authority to officer to progress with planning, Construction (design & management) Regulation tasks, tender preparation, construction support and handover work, including the preparation and posting of all required tender documents (mainly related to groundworks).

- **To receive an update on quotes received for a play specialist and on options regarding progression of this aspect of the project, and to delegate authority to officers to proceed with the recommended contractor**

A verbal update was received from the Facilities Officer regarding the quotations obtained for a play specialist and the available options for progressing this aspect of the project. It was **RESOLVED** that delegated authority be granted to officers to appoint the recommended contractor and proceed with this aspect of the project.

FC2627.71. To consider matters relating to the tender for the Pavilion refurbishment

- **To receive recommendations from the tender evaluation panel**

Recommendations from the tender evaluation panel were received.

- **To agree the appointment of a contractor, and approve funding transfers and delegations to officers**

It was **RESOLVED** to award the contract to Andy & ES Ltd in the sum of £279,935 plus VAT. It was further **RESOLVED** to allocate Community Infrastructure Levy (CIL) funds totalling £181,937, to be transferred from the appropriate CIL Earmarked Reserve (EMR) to budget code 190/4545 Capital Projects. It was also **RESOLVED** to transfer up to £98,063 from EMR 342 Capital Projects as required. It was further **RESOLVED** to delegate authority to officers in respect of all aspects of contract implementation, including any necessary amendments to timescales and specifications.

FC2627.72. To receive an update on "special expenses" and agree next steps

An update on Special Expenses was received. It was **RESOLVED** to note the current position and support the initial assessment and engagement with South Gloucestershire Council (SGC) in line with the actions suggested by ALCA. The Council noted that officer time and resources would be required to undertake this preparatory work and that, as a consequence of the preparation required, participation in Wave 1 is not feasible for Thornbury Town Council.

FC2627.73. To receive a report reviewing the current Town Council strategy and agree next steps

The Council received a report proposing a review of the current Town Council strategy. It was unanimously **RESOLVED** to undertake the review to determine whether the current priorities remain appropriate, whether sufficient progress has been made to incorporate any priorities into mainstream "business as usual" activities, and whether any new priorities, or adjustments to existing priorities, should be identified for the forthcoming period.

FC2627.74. To receive a report on the Town of Culture application process and agree next steps

It was **RESOLVED** to further develop the implementation of the ambitions set out in the Town of Culture bid and to incorporate these into the review of the Strategic Plan. The Council noted the activities already undertaken and **RESOLVED** to continue progressing these initiatives. It was

further **RESOLVED** to include consideration of the resource implications of the proposed actions, particularly the Community Innovation Programme, as part of the budget-setting process.

FC2627.75. To receive recommendations from the Climate & Nature Committee regarding a decarbonisation roadmap, including financial implications

The Council received recommendations from the Climate & Nature Committee regarding a decarbonisation roadmap, including the associated financial implications. It was **RESOLVED** to accept the Committee's recommendation, in principle, to adopt the Decarbonisation Roadmap. It was further **RESOLVED** to ask the RFO to explore what was financially possible with the Council's 2027/28 budget for the delivery of the recommended decarbonisation measures.

The Council noted that this was a comprehensive and detailed piece of work and commended the report.

FC2627.76. To consider requests for Service Level Agreements from the following organisation: Community, culture support

- **Love Thornbury**

It was **RESOLVED** unanimously that the Council was interested in exploring Love Thornbury's Service Level Agreement application further, and to refer it to the Service Level Agreement working group for further detailed consideration and to liaise with Love Thornbury as required.

- **Armstrong Hall Trust**

It was **RESOLVED** unanimously to request that the Armstrong Hall Trust submit its application for a Service Level Agreement on the formal application form rather than by letter. Assuming this was received, it was **RESOLVED** unanimously that the Council was interested in exploring Armstrong Hall Trust's Service Level Agreement application further, and to refer it to the Service Level Agreement working group for further detailed consideration and to liaise with the Armstrong Hall Trust as required. It was noted that an Agreement could only be formally entered into with the Trust once its new legal identity was confirmed.

FC2627.77. To consider quotes for an independent expert assessment of car parking and access at the Mundy Playing Fields

Quotes for an independent expert assessment of car parking and access at Mundy Playing Fields were considered, and it was **RESOLVED** unanimously to appoint Park Consult UK Limited to undertake the work at a cost of £1485 excluding VAT, to come from Professional Fees (110/4085).

It was further **RESOLVED** that any corresponding overspend against the Professional Fees budget code would be met from General Reserves.

FC2627.78. To consider quotes for the provision of a Wayfinding and Signage Framework for Town Council Sites

It was **RESOLVED** that Green Hat Studio be appointed to carry out the work at a cost of £7,400 excluding VAT, to come from Professional Fees (110/4085).

It was further **RESOLVED** that any corresponding overspend against the Professional Fees budget code would be met from General Reserves.

It was also **RESOLVED** that the future production and installation costs of the signage be funded from Signage (160/4460), subject to a virement from Street Furniture (130/4595), with any remaining balance to be met from Earmarked Reserve 329 - Land & Property Maintenance.

FC2627.79. To consider quotes for the refurbishment of Council Chamber chairs

It was **RESOLVED** to proceed with the re-padding of sixteen Council Chamber chairs and to appoint Mike Hussey Upholstery to undertake the work at a total cost of £100 per chair, excluding VAT.

It was further **RESOLVED** that works to the Chair of the Council's chair would not proceed and that the Chair of the Council would instead use a standard Council Chamber chair.

FC2627.80. To consider the following financial matters

- **To agree to delegate authority to the Climate & Nature Committee for the use of the remaining £15,500 of CIL funds allocated to the Memorial Woodland project (following the previously agreed expenditure of £9500 for a design consultant from the £25,000 allocated so far to the project)**

  It was **RESOLVED** to delegate authority to the Climate & Nature Committee for the use of the remaining £15,500 of CIL funds allocated to the Memorial Woodland project (following the previously agreed expenditure of £9500 for a design consultant from the £25,000 allocated so far to the project).

- **To ratify an officer decision to agree expenditure of £6074 + VAT on the new Mundy Playing Fields machine store electrical works and to approve any resulting overspend (up to that amount) on Land & Property Maintenance (160/4601), to be drawn from General Reserves**

  It was **RESOLVED** to ratify an officer decision to agree expenditure of £6074 + VAT on the new Mundy Playing Fields machine store electrical works and to approve any resulting overspend (up to that amount) on Land & Property Maintenance (160/4601), to be drawn from General Reserves.

FC2627.81. To consider correspondence received from the V&A Museum regarding the use of the Town Mace during the Remembrance Parade, and to consider a draft response

It was **RESOLVED** that the draft letter regarding the use of the Town Mace during the Remembrance Parade be sent to the V&A Museum. Members noted that the draft response was comprehensive and addressed all of the key points that the Council wished to make.

FC2627.82. To pass a resolution to exclude members of the public and press during consideration of the following item of business, due to the likely disclosure of exempt information, specifically information in respect of which a claim to legal professional privilege could be maintained

It was unanimously **RESOLVED** to exclude members of the public and press during consideration of the following items of business, due to the likely disclosure of exempt information, specifically information in respect of which a claim to legal professional privilege could be maintained.

FC2627.83. To consider matters relating to accommodation at the Town Hall

- **To consider matters relating to an issue with a staff office**

The matter was discussed, and it was **RESOLVED** unanimously to establish a Facilities Review Working Group to consider the issues relating to this matter.

It was further **RESOLVED** to appoint Cllrs Tiff O'Connor, Jayne Stansfield, Fiona Deas and Gill Gilroy as the Council's representatives on the Working Group.

It was **RESOLVED** to suspend Standing Order 3(x) relating to the duration of meetings and to continue the meeting until the remaining business had been concluded.

- **To consider matters relating to requests from a lease of accommodation at the Town Hall**

The matter was discussed, and it was **RESOLVED** to establish a Facilities Review Working Group to explore the issues relating to this matter.

FC2627.84. To note agenda items for the next meeting to be sent to the Chief Executive Officer by 9am on Tuesday 27th October 2026

It was noted that agenda items for the next meeting must be sent to the Chief Executive Officer by 9am on Tuesday 27 October 2026.

FC2627.85. Date of next meeting - 7.30pm on Tuesday 10 November 2026

It was noted that the next meeting would be held at 7.30pm on Tuesday 10 November 2026.

[Meeting Closed at 22:25]

SCHEDULE 1 – APPROVED ACCOUNTS FOR PAYMENT/MADE OUT OF MEETING

ACCOUNTS PAID OUT OF MEETING			
		GROSS	**NET**
UNITY TRUST BANK ACCOUNT – CURRENT ACCOUNT	BANK CHARGES	**1.20**	**1.20**
UNITY TRUST – CURRENT ACCOUNT	BANK CHARGES	**17.95**	**17.95**
UNITY TRUST BANK – WAGES ACCOUNT	BANK CHARGES	**7.45**	**7.45**
UNITY TRUST BANK – WAGES ACCOUNT	BANK CHARGES	**26.85**	**26.85**
UNITY TRUST BANK – STRIPE ACCOUNT	BANK CHARGES	**9.70**	**9.70**
THORNBURY TOWN COUNCIL	PAYROLL – NET SALARIES	**27,712.93**	**27,712.93**
THORNBURY TOWN COUNCIL	PAYROLL - HMRC	**9,387.51**	**9,387.51**
THORNBURY TOWN COUNCIL	PAYROLL – PENSION	**4,029.78**	**4,029.78**
OCTOPUS ENERGY	ELECTRICITY – TOWN HALL (DD)	**436.56**	**363.80**
OCTOPUS ENERGY	ELECTRICITY – MPF (DD)	**437.60**	**364.67**
OCTOPUS ENERGY	BAKERY ANNEX (DD)	**27.12**	**25.83**
OCTOPUS ENERGY	ELECTRICITY – CEMETERY (DD)	**47.82**	**45.54**
PWLB LENDING FACILITY	THORNBURY TOWN COUNCIL LOAN REPAYMENT – OUTSIDE EQUIPMENT	**3,807.21**	**3,807.21**
LLOYDS CREDIT CARD	MONTHLY – CREDIT CARD STATEMENT BALANCE PAYMENT – JUNE 26 (Direct Debit @£1304.92)	**0.00**	**0.00**
CGS DIRECT	CC1374 – SOAP DISPENSER	**180.07**	**150.06**
TECKNET	CC1375-WIRELESS DOOR BELL – REF DISABLED ACCESS	**21.99**	**21.99**
LEE DIRECT STORE	CC136 - FLOODLIGHT COLOURED COVERS	**10.25**	**8.54**
AMAZON	CC1377 – CLEANING PRODUCTS	**23.43**	**20.93**
AGRIGEM.CO.UK	CC1378- EXTENDABLE WATERING LANCE	**177.58**	**141.99**
SOUTH GLOS COUNCIL	CC1379 – ROAD OCCUPATION FEE (TO BE REFUNDED IN FULL)	**73.50**	**73.50**
SOUTH GLOS COUNCIL	CC1380 – SGC CHERRY PICKER PERMIT FEE	**97.10**	**97.10**
AMAZON	CC1381 – NOISE CANCELLING HEAD PHONES	**19.54**	**16.28**
ROCKET GARDENS	CC1382 – EDIBLE PLANTS FOR TOWN HALL CONTAINERS	**65.90**	**63.74**
AMAZON	CC1383 – CLEANING PRODUCTS	**127.82**	**106.51**
AMAZON	CC1384 – BIODEGRADABLE DISPOSIBLE NITRILE GLOVES	**79.92**	**66.60**
THE BIO-D COMPANY	CC1385 – CLEANING PRODUCTS	**48.28**	**40.23**
AMAZON	CC1386 – HOSE ATTACHMENT & PHONE ACCESSORIES	**17.59**	**14.66**
GIFFGAFF	CC1387 – STAFF MOBILE PHONE TOP UP	**6.00**	**5.00**
GIFFGAFF	CC1388 – STAFF MOBILE PHONE TOP UP	**6.00**	**5.00**
GIFFGAFF	CC1389 – STAFF MOBILE PHONE TOP UP	**6.00**	**5.00**
GIFFGAFF	CC1390 – STAFF MOBILE PHONE TOP UP	**6.00**	**5.00**
HAYLOFT PLANTS	CC1391 – SHRUBS	**27.95**	**27.95**
AMAZON	CC1393 – OFFICE CHAIRS X2, DIGITAL WALL CLOCKS X4	**418.93**	**349.11**
NET WORLD SPORTS	CC1394 – LINE MARKING TAPE	**25.84**	**25.84**
SCREWFIX	CC1395 – DRAIN UNBLOCKED	**9.29**	**7.74**
HSQE VITAL SKILLS	CC1396 – ONLINE STAFF TRAINING	**172.80**	**144.00**

JDP PIPES LTD (YATE)	CC1397 – PIPES – MPF SITE	**74.53**	**62.11**
AMAZON	CC1398 – BATTERIES	**8.00**	**6.67**
SOUTH GLOS COUNCIL	CC1399 – PEST CONTROL (WASP NEST)	**172.00**	**172.00**
ECO BAGS ONLINE	CC1400 – REFUSE SACS	**44.94**	**37.45**
AMAZON	CC1401 – FANS, BATTERY CHARGER, ANTIBACTERIAL WIPES	**171.44**	**142.73**
MEI LOCI	LANDSCAPE ARCHITECTURAL SERVICES – MPF STAGE 3	**1,776.00**	**1,480.00**
SOUTH GLOS COUNCIL	INSTALL HANGING BASKETS – THORNBURY HIGH STREET	**259.20**	**216.00**
SOUTH GLOS CHARGES	LOCALISM SERVICE CHARGES – APRIL TO JUNE 2026	**3,266.28**	**2,721.90**
WORKNEST LTD	STAFF OCCUPATIONAL HEALTH ASSESSMENT	**468.00**	**390.00**
ECOTRICITY	MONTHLY GAS SUPPLY – MPF PAVILLION	**80.50**	**76.67**
ECOTRICITY	MONTHLY GAS SUPPLY – TOWN HALL	**314.83**	**299.84**
EDGE IT SYSTEMS LIMITED	EPITAPH ANNUAL CONTRACT – CEMETERY SOFTWARE	**1,064.28**	**886.90**
ANDERSONS WASTE MANAGEMENT	MPF – SEPTIC TANK EMPTY	**195.00**	**195.00**
ALEXANDRA	STAFF WORKWEAR	**41.99**	**34.99**
THORNBURY MOTORS	FUEL EXPENDITURE	**494.77**	**412.31**
TH WHITE GROUNDCARE	RANSOME RIDE-ON MOWER – PARTS AND REPAIR	**321.92**	**268.27**
AVON DISPLAYS LTS	SIGNAGE – “POISONOUS PLANT”	**120.00**	**100.00**
OLD DOWN TREE SURGEONS	EMERGENCY CALL OUT TO CLEAR FALLEN WILLOW	**1,100.00**	**1,100.00**
CLIVEDEN CONSTRUCTION	CONSERVATION & REPAIR WORKS TO MONUMENT AT ST MARY’S CHURCHYARD (INTERIM INVOICE)	**31,603.20**	**26,336.00**
SOUTH WEST HYGIENE	MPF SANITARY/NAPPY BIN DISPOSAL UNIT – RENTAL/SERVICE 13/07/26 – 12/10/26	**222.21**	**185.18**
SOUTH WEST HYGIENE	T/HALL SANITARY BIN DISPOSAL UNITS – RENTAL/SERVICE 23/07/26 – 22/10/26	**93.93**	**78.27**
ABBEY LOOS LTD	PORTABLE TOILET HIRE – CHANTRY FIELD SITE	**252.00**	**210.00**
JCW WINDOW CLEANING	WINDOW CLEANING AT THE TOWN HALL	**55.00**	**55.00**
TH WHITE ENERGY, FIRE & SECURITY	NEW MPF MACHINE STORE ALARM INSTALL	**3,470.77**	**2,892.31**
REYLON GUARDING AND SECURITY	MONTHLY SECURITY SERVICES AT MPF SITE	**554.40**	**462.00**
GAP SUPPLIES LIMITED	MAINTENANCE SUPPLIES	**45.42**	**37.85**
GAP SUPPLIES LIMITED	MAINTENANCE SUPPLIES	**102.79**	**85.66**
GAP SUPPLIES LIMITED	MAINTENANCE SUPPLIES	**21.10**	**17.58**
DRAGON COURTS	DEEP CLEAN & JET WASH 2 TENNIS COURTS AT MPF SITE	**1,380.00**	**1,150.00**
ALMONDSBURY GARDEN CENTRE	SUMMER BEDDING PLANTS – THORNBURY CEMETERY	**333.60**	**278.00**
DIRECT IT SERVICES	MONTHLY PHONES, BROADBAND AND IT SUPPORT	**919.18**	**765.98**
FALON NAMEPLATES	BRONZE PLAQUE	**84.35**	**70.29**
FALON NAMEPLATES	BRONZE PLAQUE	**84.35**	**70.29**
SLCC ENTERPRISES	PROCUREMENT ADVICE – REF WATER & SEWAGE TENDER	**474.00**	**395.00**
CPS GROUNDS LTD	MPF OVERSEEDING – SUPPLY & APPLY ON X2 JNR FOOTBALL PITCH & RESERVES PITCH	**2,858.40**	**2,382.00**

GREEN FARM NURSERY	SELF WATERING HANGING BASKETS	**1,641.60**	**1,368.00**
SIGMA OCCUPATIONAL HEALTH	ON SITE HEALTH SURVEILLANCE	**540.00**	**450.00**
KN OFFICE	MONTHLY METER READING – OFFICE PHOTOCOPIER	**118.50**	**98.75**
HORDERS THORNBURY PRESS	X4 A1 LAMINATED SIGNS	**319.20**	**266.00**
HODERS THORNBURY PRESS	2500 X A4 ENVIROCOPY OFFICE PAPER	**31.30**	**26.08**
DANTEK ENVIRONMENTAL SERVICES LTD	LEGIONELLA RISK ASSESSMENT REF EASTBURY CLOSE	**450.00**	**375.00**
ALEXANDRA	STAFF WORKWEAR	**28.13**	**23.44**
ALEXANDRA	STAFF WORKWEAR	**43.68**	**36.40**
THE SWAN THORNBURY	CATERING SUPPLIES FOR THE OPENING OF THE CEMETERY CHAPEL – 16.06.2026	**240.00**	**240.00**
THE ROOFING COMPANY (BRISTOL) LTD	FINAL INVOICE FOR THE INSTALLATION OF ROOF LIGHTS ON THE POLICE BUILDING	**9,042.00**	**7,535.00**
FALON NAMEPLATES LTD	BRONZE PLAQUE	**84.35**	**70.29**
OLD DOWN TREE SURGEONS	TREE WORKS OVER FOUR DAYS	**1,090.00**	**1,090.00**
OLD DOWN TREE SURGEONS	TREE WORKS – REMOVAL OF STORM DAMAGE AT PRIVET DRIVE	**350.00**	**350.00**
GB SPORT & LEISURE UK LTD	STAFF PLAYGROUND INSPECTION TRAINING COURSE INCLUDING EXAM	**906.00**	**755.00**
TH WHITE ENERGY, FIRE & SECURITY	ANNUAL FIRE ALARM MONITORING AT THE TOWN HALL 26/27	**230.40**	**192.00**
TH WHITE GROUP	LOLER TRACTOR INSPECTION, PARTS ORDERED FOR REPAIRS	**782.54**	**652.12**
BRIGSTOW MEDIA	HALF PAGE ADVERT IN THE THORNBURY VOICE	**216.00**	**180.00**
TTC STAFF	STAFF EXPENDITURE CLAIM	**29.25**	**29.25**
T&J OWEN FLORIST	PLANTING AT TOWN HALL	**1,146.00**	**955.00**
BIFFA WASTE SERVICES	WASTE DISPOSAL – CEMETERY SITE	**538.88**	**449.07**
BIFFA WASTE SERVICES	WASTE DISPOSAL – MPF SITE	**1,115.44**	**929.53**
BIFFA WASTE SERVICES	WASTE DISPOSAL – BAKERY ANNEX SITE	**1,227.44**	**1022.87**
BIFFA WASTE SERVICES	WASTE DISPOSAL – TOWN HALL SITE	**29.57**	**24.64**
BIFFA WASTE SERVICES	WASTE DISPOSAL – TOWN HALL SITE	**377.94**	**314.95**
HORDERS THORNBURY PRESS	4 X A3 FOAMEX SIGN BOARDS	**44.40**	**37.00**
HORDERS THORNBURY PRESS	INVITATION FLYERS	**24.50**	**24.50**
ST MARY THE VIRGIN CHUCH, THORNBURY	ANNUAL ELECTRICITY & GREEN BIN COLLECTIONS	**472.36**	**455.87**
GRENKE LEASING LTD	QUARTERLY FEE FOR OFFICE PHOTOCOPIER	**271.15**	**45.19**
NEWS TEAM GROUP	MONTHLY SUPPLY / DELIVERY OF THORNBURY GAZETTE	**12.05**	**12.05**
DIRECT IT SERVICES	MONTHLY LANDLINE PHONES, BROADBAND AND IT SUPPORT	**813.58**	**677.98**
TRUE ADVENTURE	DONATION FOR REFRESHMENTS – EVENT HELD BY THE CASTLE SCHOOL, THORNBURY	**50.00**	**50.00**
ABBEY LOOS LTD	HIRE OF PORTABLE TOILETS – CHANTRY FIELDS SITE	**264.00**	**220.00**

GAP SUPPLIES LTD	MAINTENANCE SUPPLIES	**22.57**	**18.81**
GAP SUPPLIES LTD	MAINTENANCE SUPPLIES	**114.16**	**95.13**
GAP SUPPLIES LTD	MAINTENANCE SUPPLIES	**34.91**	**29.09**
MEI LOCI LIMITED	FINAL STAGE THREE DEVELOPMENT DESIGN - MPF SITE	**5,328.00**	**4,440.00**
CPS GROUNDS LTD	LEVELLING WORKS – SUPPLY & APPLY 20 TONNES OF 50/50 DRESSING AND SEED AREAS	**2,721.60**	**2,268.00**
ECOTRICITY	MONTHLY GAS SUPPLY – TOWN HALL	**189.32**	**180.30**
ECOTRICITY	MONTHLY GAS SUPPLY – MPF PAVILION SITE	**61.19**	**58.25**
MATRIX BES LTD	SUPPLY AND INSTALL 3 X 5FT LIGHT FITTINGS IN GENTS TOILET - MPF SITE	**482.40**	**402.00**
ALMONDSBURY FORGE WORKS LTD	MODIFY RAILINGS AND INSTALL NEW GLAVANISED, POWER COATED GATE WITH LOCK – TOWN HALL SITE	**1,101.60**	**918.00**
ICCM – INSITUTE IF CEMETERY & CREMATORIUM MANAGEMENT	MEMORIAL MANAGEMENT – INSPECTION WORKSHOP ONSITE STAFF TRAINING	**420.00**	**350.00**
SLCC ENTERPRISES	ASSOCIATE SUPPORT – REVIEW OF CHAPEL HIRE AND AGREEMENT FOR MOBILE VENDOR PILOT SCHEME	**948.00**	**790.00**
HOUSE OF FLAGS	ANNUAL MAINTENANCE OF TOWN HALL FLAG POLES	**2,035.68**	**1,696.40**
ACCOUNTS DUE FOR PAYMENT- TOTAL		**136,089.53**	**121,473.40**

DD = direct debit
CC[n] = credit card payment
MPF = Mundy Playing Field