



**Minutes of the of Thornbury Town Council Staffing Committee
Held on Tuesday 2 December 2025 at 7.30pm.**

Councillors present: Chris Woodhouse (Chair)
Jayne Stansfield
Chirs Bloor
Chris Rowe

Councillors absent: Gil Gilroy
Kath Greenman

In attendance: Hannah Bowden, Chief Executive

SC2526.13. To receive any apologies for absence

Committee noted apologies from Councillors Kath Greenman and Gil Gilroy.

SC2526.14. To receive any members declarations of interest

There were no declarations of interest.

SC2526.15. To receive any representations from the public relating to items on the agenda

There were no members of the public present.

SC2526.16. To approve the minutes of the Staffing Committee meeting held on 7th October 2025

It was RESOLVED to approve the minutes of the Staffing Committee meeting held on 7th October 2025 as a correct record of the proceedings.

SC2526.17. To pass a resolution to exclude members of the public and press for the following items due to the PERSONALLY CONFIDENTIAL and SENSITIVE nature of the business to be transacted

It was RESOLVED to exclude members of the public and press for the following items due to the PERSONALLY CONFIDENTIAL and SENSITIVE nature of the business to be transacted

SC2526.18. Receive and agree updates relating to roles and budgets

It was RESOLVED to seek a second opinion on the advice provided. Justification for change of hours to be prepared for the next meeting.

SC2526.19. To review project management options and agree next steps

It was **RESOLVED** to refer the report, with additional detail on the implications to the Capital Strategy budget, to the Capital Strategy Working Group for consideration.

SC2526.20. To review revised draft budget 2026/27 for recommendation to the Finance and General Purpose Committee and Full Council

It was **RESOLVED** for the annual inflated costs with a separate line for a contingency to be recommended to the Finance & General Purpose Committee for inclusion in the 26/27 draft budget.

SC2526.21. Date of the next scheduled meeting

It was agreed to hold the next Staffing Committee meeting when the information requested above is available for consideration.