

Wednesday 8 April 2026

To Councillors – Danny Bonnett (Chair), Chris Bloor, Christine Carter, Chris Davies, Fiona Deas, Gil Gilroy, Chris Rowe, Chris Woodhouse

Please take notice that a meeting of the **Open Spaces Committee** of Thornbury Town Council will be held in the **Council Chamber of the Town Hall** on **Monday 13 April 2026** at **10.00am**.

All above named Councillors are hereby **summoned** to attend the above meeting for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.



Wendy Sydenham, Deputy Town Clerk

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and the need to conserve biodiversity.

Public Participation: Please note that this meeting is open to the public. Please take note of the guidance notes for public participation [provided](#).

*Emergency Evacuation Procedure: please familiarise yourself with the emergency evacuation procedure on display in the Council Chamber and note the nearest emergency exit.
The assembly point, in the event of any evacuation, is next to the Town Council Noticeboard on the opposite side of the High Street.
If you would not be physically able to use the stairs in the event of a fire, please inform us of your intention to attend this meeting no later than 9.00am on the Monday before, so that appropriate arrangements can be made.*

AGENDA

1. To receive any apologies for absence
2. To receive any members' declarations of interest
3. To receive any representations from the public relating to items on the agenda
4. To consider matters related to the installation of a Multi-Use Games Area on the Mundy Playing Fields
 - 4.1 To agree to a new posting of the tender opportunity, via an electronic tender process
 - 4.2 To agree to an adjusted timetable for the project, to accommodate the new posting of the tender opportunity (paper attached)
 - 4.3 To delegate authority to officers to make adjustments to the tender process as required
5. To note the date of the next meeting – Tuesday 19 May 2026

END OF AGENDA

Revised Timetable for the Installation of the MUGA on the MPF

Original Timetable

w/c 02.02.26	Invitation to tender published on Government's Find a Tender website and posted on the Council's website.
30.03.26	Tenders to be returned by 9.00am.
31.03.26	Tenders to be opened by the Evaluation Panel.
w/c 06.04.26	Additional clarification sought and/or tender interviews to take place.
Mid-April 2026	Extraordinary meeting of the Committee to consider recommendations from the Evaluation Panel for the award of the contract, followed by the award being made the next working day.
June 2026	Works to commence on site (expected to be approx 4-6 weeks).
Mid-July 2026 (aim) OR Autumn 2026 (allowing for unforeseen delays)	Completion of contract delivery.

Options for Revised Timetable

14.04.26	Invitation to tender published on Government's Find a Tender website and posted on the Council's website.
22.04.26	Tenders to be returned by 11.59pm.
23.04.26 or 24.04.26	Tenders to be opened by the Evaluation Panel.
End of w/c 27.04.26	Additional clarification sought and/or tender interviews to take place.

Option 1

19.05.26	Scheduled meeting of the Committee to consider recommendations from the Evaluation Panel for the award of the contract, followed by the award being made the next working day.
20.05.26	Award of contract.
June/July 2026	Works to commence on site (expected to be approx 4-6 weeks).
Autumn 2026	Completion of contract delivery.

Option 2

w/c 04.05.26	Extraordinary meeting of the Committee to consider recommendations from the Evaluation Panel for the award of the contract, followed by the award being made the next working day.
w/c 04.05.26	Award of contract.
June 2026	Works to commence on site (expected to be approx 4-6 weeks).
Mid-July 2026 (aim) OR Autumn 2026 (allowing for unforeseen delays)	Completion of contract delivery.