THORNBURY
Town Council

6/26

Minutes of the Meeting of the Open Spaces Committee
held on Tuesday 19 May 2026 at 7:30pm
in the Council Chamber, Town Hall

Councillors present:	Cllr Danny Bonnett (Chair) Cllr Chris Bloor Cllr Christine Carter Cllr Chris Davies Cllr Fiona Deas Cllr Gil Gilroy Cllr Chris Rowe Cllr Chris Woodhouse
Officers present:	Wendy Sydenham (Deputy Clerk)

OS2526.104 TO CONSIDER ANY APOLOGIES FOR ABSENCE

None received.

OS2526.105 TO RECEIVE ANY MEMBERS' DECLARATIONS OF INTEREST

There were no members' declarations of interest.

OS2526.106 TO ELECT A VICE CHAIR OF THE COMMITTEE

There was one nomination for the position of Vice Chair. It was **RESOLVED** to elect Cllr Chris Bloor as Vice Chair of the Committee.

OS2526.107 TO RECEIVE ANY REPRESENTATIONS FROM THE PUBLIC RELATING TO ITEMS ON THE AGENDA

There were no members of the public present.

OS2526.108 TO APPROVE AND SIGN THE MINUTES OF THE FOLLOWING OPEN SPACES COMMITTEE MEETINGS

- **Open Spaces Committee meeting held on 17 March 2026**
- **Open Spaces Committee meeting held on 2 April 2026**
- **Open Spaces Committee meeting held on 13 April 2026**
- **Open Spaces Committee meeting held on 30 April 2026**
  It was **RESOLVED** unanimously to approve the above sets of minutes of the Open Spaces Committee Meeting, and they were signed by the Chair.

OS2526.109 TO CONSIDER MATTERS RELATING TO THE REFURBISHMENT OF STREAMLEAZE PLAY AREA

- **To note the results of the public consultation, including votes for play equipment options and any general comments**
  The Committee noted the results of the public consultation as set out in the officer report.

- **To agree the final design for the play area including play equipment choices and any other changes resulting from the comment received**
  It was **RESOLVED** unanimously to proceed with including in the design the items of equipment which received the most votes during the public consultation, as outlined in the officer report. In response to the general comments received during the consultation, it was **RESOLVED** unanimously to swap the flat swing for a baby swing.

OS2526.110 TO RECEIVE AN UPDATE ON WORKS TO STRUCTURES AT ST MARYS CHURCHYARD AND AGREE ADDITIONAL EXPENDITURE

It was **RESOLVED** unanimously to agree to additional expenditure of £6,995.00 on the works, as an extension to the existing contract with Cliveden Conservation, carrying out specialist work, with funds coming partly from 130/4490 (Open Spaces/St Marys Churchyard) and partly from 130/4150 (Open Spaces/Maintenance). It was further **RESOLVED** to request that Cliveden Conservation insert supports to monument 383, rather than laying the headstone flat.

OS2526.111 TO RECEIVE A VERBAL UPDATE ON MATTERS RELATING TO THE CULVERT RUNNING ALONGSIDE OAKLEAZE GREEN AND AGREE ANY ACTIONS

The Deputy Clerk updated the Committee on the results of the recent camera examination of the culvert at Oakleaze Green. It was **RESOLVED** unanimously to agree to expenditure of up to the value of the one quote received so far for works to the culvert, with delegated authority to officers to select the contractor from additional quotes/estimates received.

OS2526.112 TO NOTE THE FINDINGS OF THE ANNUAL EXTERNAL PLAY AREA INSPECTIONS AND OFFICER PROPOSALS TO ADDRESS THE RECOMMENDED ACTIONS

The Committee noted the findings of the annual external play area inspections and officer proposals to address recommended actions, as set out in the officer report.

OS2526.113 TO NOTE COMPLETION OF THE TREE WORKS IDENTIFIED IN THE MOST RECENT FULL TREE SURVEY

The Committee noted the completion of tree works identified in the most recent full tree survey, as set out in the supporting paper. It was **RESOLVED** unanimously to take advantage of any opportunities in the future to use trunks of fallen trees as natural seating, where this could be done safely and appropriately.

OS2526.114 TO NOTE THE AMENDED TREE MANAGEMENT POLICY (APPROVED AT THE FINANCE AND GENERAL PURPOSE COMMITTEE MEETING ON 14 APRIL 2026)

The Committee noted the amended Tree Management Policy which had been approved at the Finance and General Purpose Committee meeting on 14 April 2026.

OS2526.115 TO NOTE THAT SOUTH GLOUCESTERSHIRE COUNCIL ARE NO LONGER CARRYING OUT SPECIFIED WORKS TO THE GREEN SPACE ADJACENT TO ROCK STREET CAR PARK OR TO THE GROVESEND ROUNDABOUT AND HAVE REDUCED OUR "LOCALISM" CHARGES ACCORDINGLY

The Committee noted that South Gloucestershire Council are no longer carrying out specified works to the green space adjacent to Rock Street Car Park or to the Grovesend roundabout and have reduced our "localism" charges accordingly. The Committee discussed possibly installing some kind of feature on the Grovesend roundabout and agreed to discuss this further at a future meeting.

OS2526.116 TO PASS A RESOLUTION TO EXCLUDE MEMBERS OF THE PUBLIC AND PRESS FOR THE REMAINING AGENDA ITEMS DUE TO THE COMMERCIALLY SENSITIVE NATURE OF THE BUSINESS TO BE TRANSACTED

There being no public or press present at the meeting, the Committee moved on to the next agenda item.

OS2526.117 TO CONSIDER MATTERS RELATING TO THE INSTALLATION OF A MULTI-USE GAMES AREA (MUGA) IN THE MUNDY PLAYING FIELDS

- **To note the tender evaluation panel's findings and recommendations**
  The Committee noted the tender evaluation panel's findings and recommendations as set out in the confidential officer report.

- **To agree the award of the contract for the MUGA installation**
  It was **RESOLVED** unanimously to award the contract for the installation of the MUGA to Play Innovation for £109,801.00 (excluding VAT).

- **To consider whether to paint the tarmacked surface of the MUGA**
  It was **RESOLVED** unanimously ***not*** to paint the tarmacked surface of the MUGA.

- **To agree to delegate authority to officers to use funds allocated to the project for any expenditure required to discharge planning conditions**
  It was **RESOLVED** unanimously to delegate authority to officers to use funds allocated to the project for any expenditure required to discharge planning conditions, on the basis that the requirements of the Financial Regulations will be met e.g. obtaining quotes, that overall expenditure will not exceed that allocated to the project, and that any unexpected or significant expenditure will be taken to an appropriate Committee for agreement.

- **To agree to refer this award to Full Council to ratify as it exceeds £100,000 (in line with Financial Regulations and the Delegation Scheme)**
  It was **RESOLVED** unanimously to refer the award of the contract for the installation of the MUGA to Full Council to ratify as it exceeds £100,000 (in line with Financial Regulations and the Delegation Scheme).

OS2526.118 TO AGREE KEY POINTS FROM THE MEETING TO BE PUBLICISED VIA SOCIAL MEDIA/WEBSITE

It was **RESOLVED** unanimously to publicise the results of the Streamleaze play area public consultation and the restoration works in St Marys Churchyard.

OS2526.119 TO NOTE THAT THE DEADLINE FOR SUBMISSION OF ITEMS TO THE DEPUTY CLERK FOR INCLUSION IN THE NEXT AGENDA IS WEDNESDAY 8 JULY 2026

The deadline for submission of items to the Deputy Clerk for inclusion in the next agenda was noted to be Wednesday 8 July 2026.

OS2526.120 TO NOTE THE DATE OF THE NEXT MEETING – TUESDAY 21 JULY 2026

The date of the next meeting was noted to be Tuesday 21 July 2026.

The meeting closed at 20.10.