



Minutes of the Extraordinary Meeting of Full Council

**held on Tuesday 30 September 2025 at 6:00pm
in the Council Chamber, Town Hall**

Members present: Cllrs Helen Ball (Chair)
Chris Davies
John Reynolds
Danny Bonnett
Chris Bloor
Christine Carter
Chris Rowe
Gil Gilroy

In attendance: Wendy Sydenham, Deputy Clerk
Alan Stealey, Facilities Officer

Absent: Cllrs Maggie Tyrrell
Jayne Stansfield
Fiona Deas
Phil O'Rourke
Emma Shepherd
Kath Greenman
Chris Woodhouse
James Murray

FC2526.98 To note any apologies for absence

Apologies for absence were noted from Cllrs Maggie Tyrrell, Phil O'Rourke, Fiona Deas, Emma Shepherd, Kath Greenman, Chris Woodhouse and James Murray.

FC2526.99 To receive any declarations of interests from members

Cllr Ball confirmed that although all Councillors also held the position of members of the Armstrong Hall Trust, the business to be conducted during this meeting was solely in relation to Town Council matters and decision making would not be influenced in any way by Councillors being members of the Trust.

FC2526.100 To receive a request from the contractor working with Thornbury Community and Arts CIC for the Electrical Connection via Old Bakery Carpark and scaffolding and:

a. To note permission for scaffolding granted by officers

It was **RESOLVED** unanimously to note the permission for scaffolding granted by officers.

- b. **To grant permission for the duct location and construction and authorise final arrangements to be agreed by the Facilities Officer**

It was **RESOLVED** unanimously to grant permission for the duct location and construction, and to authorise final arrangements to be agreed by the Facilities Officer, which should include the installation of a “150mm rigiduct laid in our trench will be at the cost of the project” for the benefit of the Town Council’s development of the site (Bakery Annex) at a later date.

- c. **To approve the Wayleave Agreement with National Grid for works at the Bakery Annexe and to authorise the Chief Executive Officer, or in their absence, the Facilities Officer, to settle terms (reinstatement, indemnity/insurance) and sign the Agreement on the Town Council’s behalf**

It was RESOLVED unanimously to approve the Wayleave Agreement with National Grid for works at the Bakery Annexe and to authorise the Chief Executive Officer, or in their absence, the Facilities Officer to settle terms (reinstatement, indemnity/insurance) and sign the Agreement on the Town Council’s behalf.

FC2526.101 To note agenda items for the next meeting to be sent to the Chief Executive Officer by 9am on Monday 3 November 2025.

It was noted that agenda items for the next meeting must be sent to the Chief Executive Officer by 9am on Monday 3 November 2025.

FC2526.102 Date of next meeting: 7:30pm on Tuesday 11 November 2025

It was noted that the next meeting would be held at 7:30pm on Tuesday 11 November 2025.

[Meeting closed at 6.30pm]