

24 September 2025

To all Councillors

Please take notice that a **Full Council Extraordinary Meeting** of Thornbury Town Council will be held in the **Council Chamber of the Town Hall** on **Tuesday 30 September 2025** at **6pm**.

All Councillors are hereby **summoned** to attend the above meeting for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.



Hannah Bowden, Clerk

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and the need to conserve biodiversity.

Public participation: Please note that this meeting is open to the public. Please take note of the guidance notes for public participation [provided](#).

Emergency Evacuation procedure: Please familiarise yourself with the emergency evacuation procedure on display in the Council Chamber and acquaint yourself with the nearest emergency exit. The assembly point, in the event of any evacuation, is the area between the Town Hall and Costa.

AGENDA

1. To note any apologies for absence
2. To receive any declarations of interest from members
3. To receive a request from the contractor working with Thornbury Community and Arts CIC for the Electrical Connection via Old Bakery Carpark and Scaffolding and:
 - a. To note permission for scaffolding granted by officers
 - b. To grant permission for the duct location and construction and authorise final arrangements to be agreed by the Facilities Officer
 - c. To approve the Wayleave Agreement with National Grid for works at Bakery Annexe and to authorise the Chief Executive or in their absence the Facilities Officer, to settle terms (reinstatement, indemnity/insurance) and sign the agreement under hand on the Council's behalf
4. To note agenda items for the next meeting to be sent to the Chief Executive by 9am on 3 November 2025
5. Date of next meeting - 7.30pm on 11 November 2025

END OF AGENDA