

**MINUTES of the meeting of the Finance and General Purpose Committee
held on Tuesday 14th October 2025, at the Town Hall**

Present: Cllr Chris Woodhouse (Chair)
Cllr John Reynolds
Cllr James Murray
Cllr Chris Rowe
Cllr Fiona Deas
Cllr Jayne Stansfield
Cllr Chris Bloor
Cllr Chris Rowe
Cllr Maggie Tyrrell
Cllr Chris Davies

Hannah Bowden (Chief Executive)
1 member of administration staff (minutes)

Non-members present: None

Absent: Cllr Helen Ball

F&GP2526.25. TO RECEIVE APOLOGIES FOR ABSENCE

Apologies received from Cllr Helen Ball.

F&GP2526.26. TO RECEIVE ANY MEMBERS DECLARATIONS OF INTEREST

There were no Councillors' declarations of interest or requests for dispensation.

F&GP2526.27. TO RECEIVE ANY REPRESENTATIONS FROM THE PUBLIC RELATING TO ITEMS ON THE AGENDA

There were no members of the public present.

F&GP2526.28. TO APPROVE THE MINUTES OF THE FINANCE AND GENERAL PURPOSE COMMITTEE MEETING HELD ON 8 APRIL 2025

It was **RESOLVED** unanimously to approve the minutes of the Finance and General Purpose Committee meeting held on 10 June 2025 and the minutes were signed by the Chair.

F&GP2526.29. TO CONSIDER THE FOLLOWING FINANCIAL MATTERS

- **To approved the Accounts for Payment and ratify payments made out of meeting.**

It was **RESOLVED** to pay the Accounts for Payment (as per schedule 1) and the payments made out of meeting were ratified.

- To receive Bank Reconciliations for Q1 & Q2
- To receive Equals Card Reports for Q1 & Q2
- To receive the Budget Monitoring Reports for Q1 & Q2 and agree any actions

The Bank Reconciliations for Q1 & Q2, The Equals Card Reports for Q1 & Q2 and the Budget Monitoring Reports for Q1 & Q2 were received by the Committee.

F&GP2526.30. TO NOTE ANY OFFICER DECISIONS MADE UNDER DELEGATED POWERS

Committee noted that the decision had been made due to urgent Health & Safety concerns to repair a leaking roof which had damaged an artexed ceiling, possibly containing asbestos, for £3,825.13.

F&GP2526.31. TO RECEIVE THE EXTERNAL AUDIT REPORT & CERTIFICATE FOR THE 2024/25 ACCOUNTS

The external audit report and certificate for the 2024/25 accounts was received. It was noted that the audit had been completed successfully with no recommendations.

F&GP2526.32. TO REVIEW AND AGREE TRANSFER FROM THE GENERAL RESERVE TO EARMARKED RESERVES

It was **RESOLVED** unanimously to transfer the following amounts from General Reserves to Earmarked Reserves: £1,080.86 to EMR 331 Equipment, £2,609.41 to EMR 339 Events, £2,500 to EMR 340 St Mary's Church Yard, £101,064.55 to EMR 342 Capital Projects and £95,000 to new EMR Staffing Cost Contingency.

F&GP2526.33. TO RECEIVE THE FIRST DRAFT OF THE 2026/27 BUDGET AND AGREE ANY ACTIONS

The first draft of the 2026/27 budget was received by the Committee.

F&GP2526.34. TO REVIEW THE FIRST DRAFT OF THE FEES AND CHARGES FOR 2026/27 AND AGREE ANY ACTIONS.

The Committee reviewed the first draft of the Fees and Charges for 2026/27 and agreed to maintain current fees for the football club until lease arrangements have been further investigated. A revised draft of the fees and charges for 2026/27 will be brought to the next meeting.

F&GP2526.35. TO RECEIVE QUOTES FOR LEASE RENEWALS AND RENTAL VALUATIONS AND APPOINT CONTRACTORS

- Lease Renewals: It was **RESOLVED** by a majority, with 1 abstention, to appoint Clutton Cox to conduct the lease renewals at a cost of £2,250 + VAT and disbursements.
- Rental Valuations: It was **RESOLVED** by a majority, with 1 abstention, to appoint Winfield's Group Ltd to conduct valuations dependent on the valuation being sufficient for commercial and residential building and agreed value up to £2000.

F&GP2526.36. TO RECEIVE DECORATING QUOTES AND APPOINT CONTRACTOR

It was **RESOLVED** by a majority, with 1 against and 1 abstention to appoint A.H.S. Building Group Ltd to carry out the decorating works at the Town Hall at a cost of £5,384 (plus VAT)

F&GP2526.37. TO RECEIVE MURAL SURVEY RESULTS AND AGREE ANY ACTIONS

It was unanimously **RESOLVED**, following the results of the Mural Survey, to take no further action.

F&GP2526.38. TO REVIEW AND ADOPT THE FOLLOWING POLICIES:

- Employee Handbook
- Appraisal Scheme
- Menopause Policy
- Employee Probation Policy
- Debt Recovery Policy
- Facility Use Policy
- Document Retention and Disposal Policy
- Memorial Trees and Benches
- Health and Safety Policy

The policies were reviewed, and it was unanimously **RESOLVED** to adopt all policies, subject to a minor amendment to the Facility Use Policy: the term 'Charity' to be replaced with 'Not-for-Profit Organisation'

F&GP2526.39. TO RECEIVE REPORTS FROM THE FOLLOWING SERVICES:

- Library Services – Q1
- Youth Contract – Annual
- Citizens Advice - Annual

The Library Services (Q1), Youth contract (Annual) and Citizens Advice (Annual Reports) were received by the Committee.

F&GP2526.40. TO NOTE THAT THE DEADLINE FOR SUBMISSION OF ITEMS TO THE CHIEF EXECUTIVE FOR INCLUSION IN THE NEXT AGENDA IS 9AM ON MONDAY 1 DECEMBER 2025

It was noted that the deadline for submission of items to the Chief Executive for inclusion in the next agenda is 9am on Monday 1 December 2025.

F&GP2526.41. TO NOTE THE DATE OF THE NEXT MEETING: 9 DECEMBER 2025, TO BE HELD IN THE COUNCIL CHAMBER OF THE TOWN HALL

It was noted that the date of the next meeting is 9 December 2025, to be held in the Council Chamber of the Town Hall.

[Meeting closed 21:40]

SCHEDULE 1 – ACCOUNTS

ACCOUNTS PAID OUT OF MEETING			
		GROSS	NET
UNITY TRUST BANK - CURRENT ACCOUNT	BANK CHARGES	14.55	14.55
UNITY TRUST BANK - CURRENT ACCOUNT	BANK CHARGES	1.20	1.20
UNITY TRUST BANK - WAGES ACCOUNT	BANK CHARGES	6.45	6.45
UNITY TRUST BANK - WAGES ACCOUNT	BANK CHARGES	26.94	26.94
UNITY TRUST BANK - STRIPE ACCOUNT	BANK CHARGES	8.85	8.85
THORNBURY TOWN COUNCIL	PAYROLL - NET SALARIES	27,489.07	27,489.07
THORNBURY TOWN COUNCIL	PAYROLL - HMRC	9,561.65	9,561.65
THORNBURY TOWN COUNCIL	PAYROLL - PENSION	5,198.54	5,198.54
OCTOPUS ENERGY	ELECTRICITY - TOWN HALL (DD)	451.24	376.03
OCTOPUS ENERGY	ELECTRICITY - MPF (DD)	463.75	386.46
OCTOPUS ENERGY	ELECTRICITY - BAKERY ANNEX (DD)	37.75	35.95
OCTOPUS ENERGY	ELECTRICITY - CEMETERY (DD)	53.58	51.03
LLOYDS CREDIT CARD	MONTHLY - CREDIT CARD TRANSACTION PAYMENT (DD @ £1882.75)	0.00	0.00
AMAZON	CC1135 - CLEANING PRODUCTS	36.14	30.12
GIFFGAFF	CC1136 - STAFF MOBILE PHONE TOP UP	6.00	5.00
GIFFGAFF	CC1137 - STAFF MOBILE PHONE TOP UP	10.00	8.34
AMAZON	CC1138 - LOCKABLE TOOL CABINETS X2	199.80	166.50
AMAZON	CC1139 - INTERNAL DOOR SIGN HOLDERS X30	318.90	265.80
AMAZON	CC1140 - INTERNAL DOOR SIGN HOLDERS X10	106.30	88.60
AMAZON	CC1141 - STORAGE BOXES, CCTV SIGNAGE AND CLEANING MATERIALS	29.08	24.23
SCREWFIX	CC1142 - FIRE DOOR RETAINER	112.97	94.14
AMAZON	CC1143 - STATIONERY AND HALLOWEEN DECORATIONS	50.96	42.45
AMAZON	CC1144 - CLEANING MATERIALS	130.47	108.71
SCREWFIX	CC1145 - MAINTENANCE SUNDRIES	19.47	16.22
SCREWFIX	CC1146 - SANDING SPONGES	9.79	8.16
X L DISPLAYS	CC1147 - (REPLACEMENT) OUTDOOR SWING SIGN - ST MARYS CHURCHYARD	110.40	92.00
ROYAL MAIL GROUP LTD	CC1148 - POSTAGE FOR RETURNING XL OUTDOOR SWING SIGN - ST MARYS CHURCHYARD	12.60	10.50
TREE MARKER.CO.UK	CC1149 - ALUMINIUM TREE TAGS AND NAILS	35.34	29.45
GIFFGAFF	CC1150 - STAFF MOBILE PHONE TOP UP	10.00	8.34
GIFFGAFF	CC1151 - STAFF MOBILE PHONE TOP UP	8.00	6.67
AMAZON	CC1152 - TROLLEY ON WHEELS	79.99	66.66
HEARTSAFE AED	CC1153 - DEFIB PADS AND PREP KITS FOR DEFIBRILLATOR	404.90	339.90
AMAZON	CC1154 - STATIONERY	53.98	44.98
AMAZON	CC1155 - CLEANING PRODUCTS	36.33	30.27
KN OFFICE SUPPLIES LTD	MONTHLY METER READING CHARGE FOR OFFICE PHOTOCOPIER	48.00	40.00

ARMSTRONG HALL	FUNDS TRANSFERRED FROM CUSTODIAN TRUSTEE HOLDING ACCOUNT	520.77	520.77
JCW WINDOW CLEANING	TOWN HALL WINDOW CLEAN	55.00	55.00
WATER2BUSINESS	WATER AND SEWAGE - TOWN HALL AND MPF SITES	931.17	931.17
WATER2BUSINESS	WATER AND SEWAGE - 67 HIGH STREET SITE	532.35	532.35
VIEW ARCHITECTS	PLANNING APPLICATION FOR MPF MUGA	830.00	691.67
BDO LLP	END OF YEAR AUDIT REVIEW FOR THORNBURY TOWN COUNCIL YEAR ENDING 31 MARCH 2025	2,520.00	2,100.00
ANDERSONS WASTE	EMPTY SEPTIC TANK - CEMETERY SITE (PAYMENT REFUNDED IN FULL 13.10.25 - INCORRECTLY CHARGED)	195.00	195.00
VIEW ARCHITECTS	PLANNING APPLICATION FOR MPF STORAGE UNIT	967.00	805.83
K A B TREE CARE	EMERGENCY TREE WORKS ON FALLEN TREE - MPF SITE	1,020.00	850.00
GRENKE LEASING LTD	QUARTERLY FEE - LEASE OF OFFICE PHOTOCOPIER	271.15	225.96
VIEW ARCHITECTS LTD	SERVICES RELATING TO OBTAINING PLANNING PERMISSION FOR MACHINE STORE AT MPF SITE	1,504.80	1,254.00
VIEW ARCHITECTS LTD	SERVICES RELATING TO OBTAINING PLANNING PERMISSION FOR MULTI USE GAMES AREA AT MPF SITE	775.20	646.00
HORDERS THORNBURY PRESS	FUN PALACES STICKERS	10.00	8.33
DIRECT IT SERVICES LTD	MONTHLY LANDLINE, BROADBAND AND IT SUPPORT	931.18	775.98
AIRMEC ESSENTIAL SERVICES LTD	CLEAN AND DECONTAMINATION OF THE GENERAL EXTRACT SYSTEM WITHIN THORNBURY TOWN HALL	1,191.60	993.00
BRIGSTOWE MEDIA LTD	HALF PAGE ADVERT IN THORNBURY VOICE - OCTOBER 2025	216.00	180.00
TRUCK & TRAILER CONVERSIONS	SUPPLY AND FIT NEW 18MM FLOOR TO FORD TRANSIT TRUCK	1,616.40	1,347.00
ACCOUNTS DUE FOR PAYMENT - 14TH OCTOBER 2025			
SOUTH WEST HYGIENE	QTRLY SANITARY BIN DISPOSAL UNIT RENTAL/SERVICE - TOWN HALL SITE	88.59	73.83
SOUTH WEST HYGIENE	QTRLY SANITARY BIN DISPOSAL UNIT RENTAL/SERVICE - MPF SITE	209.62	174.68
BOWCOM	BOWGRASS SUPREME PLUS 10LTRS - MPF SITE	660.00	550.00
PAPILIO AT HERITAGE	COMMUNITY TOILET SCHEME QTR2	200.00	200.00
THE SWAN	COMMUNITY TOILET SCHEME QTR2	250.00	250.00
HAWKES HOUSE	COMMUNITY TOILET SCHEME QTR2	225.00	225.00
THE ROYAL GEORGE	COMMUNITY TOILET SCHEME QTR2	237.50	237.50
ETM RECYCLING LIMITED	8 YARD SKIP HIRE - MIXED CONSTRUCTION & DEMOLITION - MPF SITE	348.00	290.00
NOCTUA ECOLOGY LTD	ECOLOGICAL SURVEYS AT MPF AND DUSK BAT ROOST SURVEY - MARLEY GARAGE MPF	2,992.80	2,494.00
PPL PRS MUSIC LICENCE	ANNUAL MUSIC LICENCE FOR TOWN HALL BUILDING	177.12	147.60
BIG BEAR PROMO	WOODEN CHRISTMAS TREES FOR CHRISTMAS LIGHTS SWITCH ON EVENT	348.00	290.00
DWELLER HILL SOFTWARE	ANNUAL TTC WEBSITE COST AND INITIAL SET UP	799.00	799.00
ALMONDSBURY GARDEN CENTRE	BEDDING PLANTS	399.60	333.00
BIFFA WASTE SERVICES	WASTE DISPOSAL - CEMETERY	197.16	164.30
BIFFA WASTE SERVICES	WASTE DISPOSAL - PAVILION	659.17	549.31
BIFFA WASTE SERVICES	WASTE DISPOSAL - BAKERY ANNEX	1,084.86	904.05
BIFFA WASTE SERVICES	WASTE DISPOSAL - TOWN HALL	351.66	293.05
BIFFA WASTE SERVICES	WASTE DISPOSAL - TOWN HALL (FOOD WASTE)	27.02	22.52
GAP SUPPLIES LTD	MAINTENANCE MATERIALS	56.16	46.80

COMPLETE WEED CONTROL	WORKS INVOLVING REMOVAL OF IVY	120.00	100.00
ABBEY LOOS LTD	MONTHLY PORTABLE TOILET HIRE - CHANTRY FIELD SITE	264.00	220.00
RELYON GUARDING AND SECURITY	MONTHLY SECURITY SERVICES AT MPF SITE	504.00	420.00
KN OFFICE SUPPLIES LTD	MONTHLY METER READ FOR OFFICE PHOTOCOPIER	49.37	41.14
SLCC SOCIETY OF LOCAL CLERKS	SLCC MEMBERSHIP FOR CLERK	416.00	416.00
NEWSTEAM GROUP	MONTHLY THORNBURY GAZETTE DELIVERY	11.25	11.25
THORNBURY MOTORS LTD	MONTHLY FUEL EXPENDITURE	298.67	248.91
THORNBURY TOWN COUNCIL STAFF	EXPENSES CLAIM - HOT DESK USE AND H&S SUPPORTING RODS TO SUPPORT ARTEX CEILING IN 67 HIGH ST	69.98	61.65
ECOTRICITY	MONTHLY GAS SUPPLY - TOWN HALL SITE	250.94	238.99
ECOTRICITY	MONTHLY GAS SUPPLY - PAVILION SITE	113.67	108.26
THE GREEN LABEL COMPANY LTD	SELF ADHESIVE LABELS	391.58	326.32
ACCOUNTS DUE FOR PAYMENT TOTAL		11,800.72	10,237.16

Equals Pre-paid Card		Month 3						
Date	Payee Name	Ref	£ Total Amnt	£ VAT	A/c	Centre	£ Amount	Transaction Detail
03/06/2025	Hawkins of Thornbury	796	22.74	3.79	4700	160	18.95	Roll Top Bin & Brushes
03/06/2025	Coop Thornbury	797	6.50		4205	108	6.50	Milk
03/06/2025	Gap Supplies	798	52.76	8.79	4700	160	43.97	Maintenance Supplies
03/06/2025	Gap Supplies	799	31.58	5.26	4700	160	26.32	Maintenance Supplies
03/06/2025	Hawkins of Thornbury	796 ADJ	-22.74	-3.79	4150	130	-18.95	Reverse payment - incorrect code
03/06/2025	Hawkins of Thornbury	796	22.74	3.79	4150	130	18.95	Roll Top Bin & Brushes
04/06/2025	Hawkins of Thornbury	800	25.93	4.32	4700	160	21.61	Maintenance Supplies
05/06/2025	Gap Supplies	801	45.57	7.60	4700	160	37.97	Maintenance Supplies
05/06/2025	Thornbury Mens Shed	802	13.00		4700	160	13.00	Spade Handle
05/06/2025	News 4 U	803	19.20		4090	110	19.20	Gazzette Papers
09/06/2025	Screwfix	804	24.98	4.16	4700	160	20.82	Maintenance Supplies
10/06/2025	Hawkins of Thornbury	805	6.07	1.01	4700	160	5.06	Maintenance Supplies
10/06/2025	Hawkins of Thornbury	806	12.98	2.16	4700	160	10.82	Maintenance Supplies
10/06/2025	Hawkins of Thornbury	807	4.64	0.77	4700	160	3.87	Maintenance Supplies
10/06/2025	Screwfix	808	15.06	2.52	4700	160	12.54	Maintenance Supplies
10/06/2025	Screwfix	809	7.99	1.33	4700	160	6.66	Maintenance Supplies
12/06/2025	Coop	810	5.15		4205	108	5.15	Milk
16/06/2025	Almondsbury Garden Centre	811	15.00	2.50	4150	130	12.50	Compost
24/06/2025	Hawkins of Thornbury	812	12.99	2.16	4150	130	10.83	Maintenance Supplies
24/06/2025	Hawkins Groundcare	813	77.00	12.83	4150	130	64.17	Maintenance Supplies
25/06/2025	Lee's Mend a Shoe	814	25.03	4.17	4150	130	20.86	Key Cutting
26/06/2025	Thornbury Discounts	815	11.98		4150	130	11.98	Maintenance Supplies

26/06/2025	Thornbury Motors Ltd	816	72.30	12.05	4405	120	60.25	5 Ltrs Oil
26/06/2025	Hawkins of Thornbury	817	47.37	7.90	4150	130	39.47	Maintenance Supplies
27/06/2025	Coop	818	4.40		4205	108	4.40	Milk
30/06/2025	AMAZON PRIME	819	17.69	2.95	4150	130	14.74	Maintenance supplies
Total Payments per month			577.91	86.27			491.64	
Balance Carried Forwards			490.90					
Cashbook Totals			1068.81	86.27			982.54	

Equals Pre-paid Card		Month 4						
Date	Payee	Ref	£ Total Amnt	£ VAT	A/c	Centre	£ Amount	Transaction Detail
01/07/2025	Amazon	829	17.69	2.95	4150	130	14.74	Water Pump
01/07/2025	AMAZON PRIME	ADJ - 829	-17.69	-2.95	4150	130	-14.74	WATER PUMP - Duplicate Entry
02/07/2025	Lees Mend a Shoe	830	3.90	0.65	4150	130	3.25	Key Cutting
03/07/2025	Post Office Ltd	820	87.00		4105	108	87.00	Stamps x 100 2nd Class
03/07/2025	Amazon	831	7.64	1.27	4068	105	6.37	Gardening Gloves
04/07/2025	Savers	832	12.98	2.16	4068	105	10.82	Sun Spray for Outdoor Team
07/07/2025	Co op	821	4.40		4205	108	4.40	Milk
08/07/2025	Thornbury Discounts	822	5.99	1.00	4540	190	4.99	Climate & Nature Event
08/07/2025	Thornbury Discounts	833	3.50	0.58	4150	130	2.92	Maintenance Supplies
09/07/2025	Hawkins of Thornbury	850	24.82	4.14	4150	130	20.68	Cloths, Dustpan, Brush
10/07/2025	Hawkins of Thornbury	834	43.51	7.25	4150	130	36.26	Garden Pegs
14/07/2025	Horders	823	2.00	0.33	4540	190	1.67	Climate & Nature Event
14/07/2025	Hawkins of Thornbury	824	5.14	0.86	4540	190	4.28	Climate & Nature Event
14/07/2025	Thornbury Discounts	825	5.00	0.83	4100	108	4.17	Stationery
14/07/2025	Boots Stores	826	1.50	0.25	4540	190	1.25	Climate & Nature Event
14/07/2025	GAP Supplies	835	11.88	1.98	4150	130	9.90	Trade Block Brush
14/07/2025	Screwfix	836	84.99	14.16	4150	130	70.83	Adhesive - 12 pack
14/07/2025	Toolstation	837	39.99	6.66	4150	130	33.33	Masonry Paint
15/07/2025	Hawkins of Thornbury	838	26.46	4.41	4150	130	22.05	Maintenance eg paint, clips
16/07/2025	Hawkins of Thornbury	839	8.99	1.50	4150	130	7.49	White Spirit
17/07/2025	Mole Country Stores	840	15.36	2.56	4150	130	12.80	Wooden Rail
17/07/2025	Screwfix	841	108.99	18.17	4450	160	90.82	Makita Grinder
18/07/2025	Co op	827	4.40		4205	108	4.40	Milk
22/07/2025	GAP Supplies	842	9.41	1.57	4150	130	7.84	Nuts and Bolts
22/07/2025	Horders Thornbury Press	843	2.70	0.45	4100	108	2.25	Stationery
22/07/2025	Hawkins of Thornbury	844	6.98	1.16	4150	130	5.82	Wire Wheel & Cup Brush
22/07/2025	Hawkins of Thornbury	845	24.99	4.16	4150	130	20.83	Hammerite Smooth White
23/07/2025	GAP Supplies	846	23.07	3.84	4150	130	19.23	Hammer Bits & Pipe
24/07/2025	Dobbies Garden Centre	847	25.48	4.25	4150	130	21.23	Plants
24/07/2025	Screwfix	848	13.99	2.33	4150	130	11.66	Toilet Seat
29/07/2025	Co op	828	2.20		4205	108	2.20	Milk

29/07/2025	Hawkins of Thornbury	849	35.97	6.00	4150	130	29.97	Heavy Duty Brushes
29/07/2025	Screwfix	851	62.98	10.50	4068	105	52.48	Safety Boots
30/07/2025	Screwfix	852	39.99	6.67	4150	130	33.32	Maintenance - Paint
Total Payments for Month			756.20	109.69			646.51	
Balance Carried Forward			734.70					
Cashbook Totals			1490.90	109.69			1381.21	

Equals Pre-paid Card			Month 5					
Date	Payee	Ref	£ Total Amnt	£ VAT	A/c	Centre	£ Amount	Transaction Detail
05/08/2025	Co-op Thornbury	853	4.40		4205	108	4.40	Milk
13/08/2025	Co-op Thornbury	854	4.40		4205	108	4.40	Milk
13/08/2025	Hawkins of Thornbury	855	8.85	1.48	4150	130	7.37	Bucket with lid
18/08/2025	Hawkins of Thornbury	856	17.97	3.00	4150	130	14.97	Hammerite paint / Fuses
18/08/2025	Lees Mend a Shoe	858	13.23	2.21	4150	130	11.02	Key Cutting
26/08/2025	Co-op Thornbury	857	5.45		4205	108	5.45	Milk
Total Payments for Month			54.30	6.69			47.61	
Balance Carried Fwd			680.40					
Cashbook Totals			734.7	6.69			728.01	

Equals Pre-paid Card			Month 6					
Date	Payee	Ref	£ Total Amnt	£ VAT	A/c	Centre	£ Amount	Transaction Detail
02/09/2025	Thornbury Discounts	859	6.90	1.15	4150	130	5.75	Maintenance Supplies
02/09/2025	Hawkins of Thornbury	860	6.50	1.08	4150	130	5.42	Mop and Cloths
03/09/2025	Hawkins of Thornbury	861	12.88	2.15	4150	130	10.73	Ground Fleece, Gloves
04/09/2025	Screwfix	862	113.76	18.96	4150	130	94.80	Paint, Work Boots
05/09/2025	Co-op	863	4.40		4205	108	4.40	Milk
18/09/2025	Co-op	864	3.50		4205	108	3.50	Milk
18/09/2025	Hawkins of Thornbury	865	6.63	1.10	4150	130	5.53	Drill Bits, Rawlplugs
30/09/2025	Lees Mend a Shoe	866	14.00	2.33	4150	130	11.67	Key Cutting
30/09/2025	Hawkins of Thornbury	867	29.27	4.88	4150	130	24.39	Peat Free Compost, Cover
30/09/2025	Horders	868	2.90	0.48	4100	108	2.42	Stationery
30/09/2025	Lees Mend a Shoe	869	12.75	2.12	4150	130	10.63	Key Cutting
30/09/2025	Hawkins of Thornbury	870	6.74	1.12	4150	130	5.62	Split Rings, hoop disc
Total Payments for Month			220.23	35.37			184.86	
Balance Carried Forward			460.17					
Cashbook Totals			680.40	35.37			645.03	