

**MINUTES of the meeting of the Finance and General Purpose Committee  
held on Tuesday 10<sup>th</sup> February 2026, at the Town Hall**

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Present: Cllr Chris Woodhouse (Chair)  
Cllr Chris Rowe  
Cllr Fiona Deas  
Cllr Chris Bloor  
Cllr Chris Davies  
Cllr Helen Ball

Hannah Bowden (Chief Executive)  
Caroline Adams (Administrator)

Non-members present: None

Absent: Cllr Maggie Tyrrell  
Cllr Jayne Stansfield

**F&GP2526.55. TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies received from Councillors Jayne Stansfield and Maggie Tyrrell

**F&GP2526.56. TO RECEIVE ANY MEMBERS DECLARATIONS OF INTEREST**

There were no councillors' declarations of interest or requests for dispensation.

**F&GP2526.57. TO RECEIVE ANY REPRESENTATIONS FROM THE PUBLIC RELATING TO ITEMS ON THE AGENDA**

There were no members of the public present.

**F&GP2526.58. TO APPROVE THE MINUTES OF THE FINANCE AND GENERAL PURPOSE COMMITTEE MEETING HELD ON 9<sup>th</sup> December 2025**

It was **RESOLVED** unanimously to approve the minutes of the Finance and General Purpose Committee meeting held on 9<sup>th</sup> December 2025 and the minutes were signed by the chair.

**F&GP2526.59. TO CONSIDER THE FOLLOWING FINANCIAL MATTERS**

- To approve the Accounts for Payment and ratify payments made out of meeting.

It was **RESOLVED** to pay the Accounts for Payment (as per schedule 1) and the payments made out of meeting were ratified.

- To Receive Q3 Bank Reconciliations
- To receive Q3 Equals Card reconciliations
- To receive Q3 Budget Monitoring report

The bank reconciliation for Q3, the reconciliations of the Equals Card for months 7,8 & 9 and the Budget Monitoring Report for Q3, were received by the committee.

It was noted that the repair works to St Mary's Closed Churchyard will now fall in the 2026/2027 financial year, requiring overspend to be requested from Full Council.

**F&GP2526.60. TO NOTE ANY OFFICER DECISIONS MADE UNDER DELEGATED POWERS**

There were no decisions to note, made by officers under delegated powers.

**F&GP2526.61. TO RECEIVE AND APPROVE THE TERMS OF REFERENCE FOR THE 2026-2027 CIVIC YEAR**

It was **RESOLVED** to approve the Terms of Reference for the 2026–2027 civic year, with an amendment to point 1.3 to remove the requirement for the Chair of the Planning Committee to be a member of the Finance and General Purpose Committee.

**F&GP2526.62. TO RECEIVE AND APPROVE MEETING DATES FOR THE 2026-2027 CIVIC YEAR**

The proposed meeting dates for 2026–2027 were received, and it was unanimously **RESOLVED** to approve them for recommendation to Full Council.

**F&GP2526.63. TO RATIFY THE RESPONSE TO SOUTH GLOUCESTERSHIRE COUNCILS BUDGET CONSULTATION.**

It was **RESOLVED** to ratify the response to South Gloucestershire Councils budget consultation.

**F&GP2526.64. TO REVIEW AND DISCUSS SOUTH GLOUCESTERSHIRE COUNCILS REVIEW OF SPECIAL EXPENSES**

The Committee reviewed and discussed South Gloucestershire Council's review of special expenses. The Committee would like to see the transition phased over 3 years. To propose the creation of procurement framework for town and parish councils along with details of the asset for transfer.

**F&GP2526.65. TO APPROVE REQUEST FOR FREE HIRE OF THE EXHIBITION ROOM**

It was **RESOLVED** to approve the request for free hire of the Exhibition Room for an initial six-month period with the requirement of attendance data to enable assessment of overall engagement and value for money. At the end of the trial period, a review of the service will be undertaken with the intention of introducing hire charges thereafter.

**F&GP2526.66. TO REVIEW AND APPROVE THE 2026 RISK REGISTER**

It was **RESOLVED** to approve the 2026 Risk Register, subject to minor amendments to the impact and likelihood ratings. The Chief Executive will also report on the number of violent or aggressive incidents involving staff.

**F&GP2526.67. TO RECEIVE THE INTERNAL AUDIT REPORT**

The Committee received the Internal Audit Report and the resulting actions. The committee expressed thanks to officers for their work.

**F&GP2526.68. TO NOTE REFERRALS FROM THE CAPITAL STRATEGY WORKING GROUP**

It was **RESOLVED** for the Committee to monitor the following capital projects:

- Chapel Restoration
- Marley Garage and Storage Container
- Skate Park Redevelopment
- Tennis Store

**F&GP2526.69. TO RECEIVE AGREEMENT UPDATES FROM: LIBRARY SERVICES**

An update from Library Services was received by the Committee.

**F&GP2526.70. TO REVIEW AND ADOPT THE FOLLOWING POLICIES:**

- **Data Protection Policy**
- **Privacy Notice – Public**
- **Privacy Notice – Staff and Councillors**
- **Data Breach Procedure**
- **Risk Management Strategy**

The policies were reviewed and it was **RESOLVED** to adopt all policies and procedures as presented.

**F&GP2526.71. TO NOTE THAT THE DEADLINE FOR SUBMISSION OF ITEMS TO THE CHIEF EXECUTIVE FOR INCLUSION IN THE NEXT AGENDA IS 9AM ON TUESDAY 7<sup>TH</sup> APRIL 2026**

It was noted that the deadline for submission of items to the Chief Executive for inclusion in the next agenda is 9am on Tuesday 7<sup>th</sup> April 2026.

**F&GP2526.72. TO NOTE THE DATE OF THE NEXT MEETING: 14<sup>TH</sup> APRIL 2026, TO BE HELD IN THE COUNCIL CHAMBER OF THE TOWN HALL**

It was noted that the date of the next meeting is 14 April 2026, to be held in the Council Chamber of the Town Hall.

Meeting closed: 8:26pm

## SCHEDULE 1 - ACCOUNTS

<b>ACCOUNTS PAID OUT OF MEETING</b>		GROSS	NET
UNITY TRUST BANK - CURRENT ACCOUNT	BANK CHARGES	16.05	16.05
UNITY TRUST BANK - CURRENT ACCOUNT	BANK CHARGES	TBC	TBC
UNITY TRUST BANK - WAGES ACCOUNT	BANK CHARGES	26.66	26.66
UNITY TRUST BANK - WAGES ACCOUNT	BANK CHARGES	6.45	6.45
UNITY TRUST BANK - STRIPE ACCOUNT	BANK CHARGES	7.05	7.05
THORNBURY TOWN COUNCIL	PAYROLL - NET SALARIES	27,401.64	27,401.64
THORNBURY TOWN COUNCIL	PAYROLL - HMRC	9,643.28	9,643.28
THORNBURY TOWN COUNCIL	PAYROLL - PENSION	5,170.00	5,170.00
OCTOPUS ENERGY	ELECTRICITY - TOWN HALL (DD)	671.00	559.17
OCTOPUS ENERGY	ELECTRICITY - MPF (DD)	593.54	494.62
OCTOPUS ENERGY	ELECTRICITY - BAKERY ANNEX (DD)	65.56	62.44
OCTOPUS ENERGY	ELECTRICITY - CEMETERY (DD)	82.91	78.96
LLOYDS CREDIT CARD	MONTHLY - CREDIT CARD STATEMENT BALANCE - JANUARY 26 (Direct Debit @ £1940.63)	0.00	0.00
LLOYDS CREDIT CARD	MONTHLY - CREDIT CARD STATEMENT BALANCE - FEBRUARY 26 (Direct Debit @ £2569.93)	0.00	0.00
GIFFGAFF	CC1228 - STAFF MOBILE PHONE TOP UP (DEC)	6.00	5.00
GIFFGAFF	CC1229 - STAFF MOBILE PHONE TOP UP (DEC)	10.00	8.34
GIFFGAFF	CC1230 - STAFF MOBILE PHONE TOP UP (DEC)	10.00	8.34
GIFFGAFF	CC1231 - STAFF MOBILE PHONE TOP UP (DEC)	8.00	6.67
AMAZON	CC1232 - IT ACCESSORIES	24.48	20.40
AMAZON	CC1233 - RADON DETECTOR	71.46	59.55
AMAZON	CC1234 - RADON DETECTORS X2	253.00	210.84
WE PRINT LANYARDS	CC1235 - STAFF ID CARD	10.27	8.56
NALC	CC1236 - STAFF TRAINING COURSE	42.00	35.00
AMAZON	CC1237 - BATTERIES	5.82	4.85
AMAZON	CC1238 - CLEANING PRODUCTS, STATIONERY, PLASTIC DISCS	54.17	45.15
AMAZON	CC1239 - FLAG, VASES, TUBE CAPS	83.46	69.07
CURRYS BUSINESS	CC1240 - COMPUTER MONITOR	144.84	120.70
FIRST AID BRISTOL	CC1241 - STAFF FIRST AID AT WORK TRAINING COURSE X2	348.00	290.00
AMAZON	CC1242 - LUX METER	14.99	12.49
PLATINUM BUILDINGS CHEMICALS	CC1243 - LIQUID GAS MEMBRANE	465.66	388.05
COMMS EXPRESS	CC1244 - COMPUTER MONITOR	110.14	91.78
HSQE VITAL SKILLS	CC1245 - STAFF TRAINING	223.20	186.00
AMAZON	CC1246 - CLIPBOARD PEN HOLDERS, ACRYLIC PAINT PENS	13.48	11.23
GIFFGAFF	CC1247 - STAFF MOBILE PHONE TOP UP (JAN)	6.00	5.00
GIFFGAFF	CC1248 - STAFF MOBILE PHONE TOP UP (JAN)	10.00	8.34
GIFFGAFF	CC1249 - STAFF MOBILE PHONE TOP UP (JAN)	10.00	8.34
GIFFGAFF	CC1250 - STAFF MOBILE PHONE TOP UP (JAN)	8.00	6.67
BAKER ROSS LTD	CC1251 - CRAFT SUPPLIES FOR C&N EVENT	97.75	81.46
WILD BIRD UK	CC1252 - CRAFT SUPPLIES FOR C&N EVENT	7.13	7.13
WILD BIRD UK	CC1253 - CRAFT SUPPLIES FOR C&N EVENT	7.13	7.13
AMAZON	CC1254 - PAPER TOWELS	99.96	83.28
AMAZON	CC1255 - SHOPPING TROLLEY	80.70	67.25
NESTBOX COMPANY LTD	CC1256 - BIRD BOX KIT	267.00	222.50
AMAZON	CC1257 - STORAGE CRATES & WOOD SCREWS	101.42	84.51
ETHICAL CONSUMER	CC1258 - ANNUAL SUBSCRIPTION	39.50	37.85
BAKER ROSS LTD	CC1259 - CRAFT SUPPLIES FOR C&N EVENT	96.80	8,067.00
AMAZON	CC1260 - PRESSURE WATER HOSE	18.99	15.82
AMAZON	CC1261 - STICK ON LED LIGHTS	9.99	8.32
HSQE VITAL SKILLS	CC1262 - STAFF TRAINING	86.40	72.00
SCREWFIX	CC1263 - FLUSH VALVES	34.58	28.81
SCREWFIX	CC1264 - SUCTION LIFTERS	20.98	17.49
AMAZON	CC1265 - WIRELESS DOORBELL	16.00	13.33
AMAZON	CC1266 - LAPTOP DOCKING STATION	21.99	18.32
PRIME TOOLS AND WORKSHOP SUPPLIES	CC1267 - TRIPOD LIGHT FOR EVENTS	167.99	139.99
CSQUARED REAL ESTATE LLP	INSURANCE VALUATIONS - ST MARY'S MEMORIAL CROSS, TOWN CLOCK, TOWN PUMP AND FOUNTAIN	2,783.04	2,319.20
CLEVELAND CONTAINERS	20FT SHIPPING CONTAINER - MPF SITE	3,126.00	2,605.00
FALON NAMEPLATES	BRONZE PLAQUE	75.67	63.06
BUY INSULATION ON LINE (CHASE INSULATIONS)	INSULATION JACKETS	159.78	133.15
TAM SIN BENT	GARDEN BIRDWATCH SCHOOL SESSIONS (CLIMATE & NATURE)	168.00	168.00
THE SWAN	COMMUNITY TOILET SCHEME	250.00	250.00
HAWKES HOUSE	COMMUNITY TOILET SCHEME	225.00	225.00
THE ROYAL GEORGE	COMMUNITY TOILET SCHEME	237.50	237.50
ECOTRICITY	MONTHLY GAS SUPPLY - PAVILION	96.18	91.60
ECOTRICITY	MONTHLY GAS SUPPLY - TOWN HALL	1,199.54	999.62
THORNBURY MOTORS LTD	MONTHLY FUEL EXPENDITURE	96.80	80.67
ALEXANDRA	STAFF WORKWEAR	50.74	42.28
KN OFFICE	MONTHLY PHOTOCOPIER METER READING	48.00	40.00
BOWCOM	BOWGRASS SUPREME PLUS 10LTR PAINT FOR PITCH MARKING	660.00	550.00
SLCC ENTERPRISES	STAFF TRAINING	70.20	58.50
A.P CLARK & SON	LAY STONE PAVING FLOORING IN THE CEMETERY CHAPEL	5,880.00	4,900.00
EAGLE ASBESTOS LTD	ASBESTOS SURVEY (GARAGE)	300.00	250.00
RELYON GUARDING & SECURITY SERVICES LTD	MONTHLY SECURITY SERVICES AT MPF SITE (DEC)	554.40	462.00
FALON NAMEPLATES	BRONZE PLAQUE	75.67	63.06
CHIMNEY SHEEP LTD	BESPOKE CHIMNEY SHEEP	68.00	56.67
COURTSTALL SERVICES LTD	REPLACEMENT OF FENCING TO THE TENNIS COURTS AT MPF	5,397.00	4,497.50
SOUTH GLOS COUNCIL	PAYROLL CHARGES FOR THE PERIOD OCTOBER TO DECEMBER 2025	208.56	173.80

GROUND MAINTENANCE ASSOCIATION	STAFF TRAINING	149.00	124.17
ARMSTRONG HALL	FUNDS TRANSFERRED FROM CUSTODIAN TRUSTEE HOLDING ACCOUNT	2.32	2.32
FALCON COMMERCIAL MAINTENANCE LTD	PARTIAL PAYMENT (MOBILISATION INVOICE 25%) FOR THE NEW STEEL BUILDING - MPF SITE	22,289.10	18,574.25
SAFE SITE FACILITIES LTD	HIRE OF FENCE PANELS DURING WORKS TO NEW MACHINE STORE (INC £210 REFUNDABLE DEPOSIT)	885.25	562.71
EQUALS MONEY PLC	TOP UP FUNDS FOR PRE-PAID PETTY CASH CARDS	500.00	500.00
<b>ACCOUNTS DUE FOR PAYMENT - 10TH FEBRUARY 2026</b>			
MATRIX BES LTD	ELECTRICAL WORKS TO THE SUPPLY BOILER ROOM IMMERSION HEATER	156.00	130.00
T H WHITE GROUPECARE	SERVICE AND ADDITIONAL REPAIRS TO THE RANSOME RIDE ON MOWER	3,198.72	2,665.60
T H WHITE ENERGY, FIRE & SECURITY	ROUTINE FIRE ALARM MAINTENANCE - PAVILION AND FLAT SITES	253.29	211.08
BIFFA WASTE SERVICES LTD	WASTE DISPOSAL - THORNBURY CEMETERY	166.27	138.56
BIFFA WASTE SERVICES LTD	WASTE DISPOSAL - MPF PAVILION	687.03	572.52
BIFFA WASTE SERVICES LTD	WASTE DISPOSAL - BAKERY ANNEX	692.93	577.44
BIFFA WASTE SERVICES LTD	WASTE DISPOSAL - TOWN HALL	277.63	231.36
BIFFA WASTE SERVICES LTD	WASTE DISPOSAL (FOOD) - TOWN HALL	28.37	23.64
WICKSTEED LEISURE LTD	PARTS FOR PLAY EQUIPMENT	109.56	91.30
FALON NAMEPLATES LTD	BRONZE PLAQUE	84.35	70.29
FIRST AID BRISTOL	STAFF EMERGENCY FIRST AID AT WORK COURSE X1	108.00	90.00
FIRST AID BRISTOL	STAFF EMERGENCY FIRST AID AT WORK COURSE X3	324.00	270.00
ANDERSONS WASTE MANAGEMENT	EMPTY SEPTIC TANK - CEMETERY SITE	195.00	195.00
T H WHITE	REMOVE FIRE ALARM SYSTEM FROM EXISTING MACHINE STORE DURING DEMOLITION	1,368.43	1,140.36
BROXAP STREET FURNITURE	DOUBLE RECYCLING BINS	717.54	597.95
SLCC ENTERPRISE	STAFF TRAINING COURSE	70.20	58.50
SLCC ENTERPRISE	STAFF TRAINING COURSE	70.20	58.50
SLCC ENTERPRISE	STAFF TRAINING COURSE	70.20	58.50
SLCC ENTERPRISE	STAFF TRAINING COURSE	70.20	58.50
SLCC ENTERPRISE	STAFF TRAINING COURSE	70.20	58.50
PAUL RUSSELL (PARISH & TOWN AUDITING SERVICES)	TOWN COUNCIL FINANCE INTERNAL AUDIT	350.00	350.00
VIEW ARCHITECTS LTD	SERVICES RELATING TO MASTERPLAN FOR MUNDY PAVILION	1,200.00	1,000.00
VIEW ARCHITECTS LTD	PLANNING APPLICATION RE MACHINE STORE AT MPF	273.60	228.00
HAWKINS GROUND CARE	STRIMMER PARTS	6.00	5.00
GAP SUPPLIES LTD	MAINTENANCE MATERIALS	330.06	275.05
DIRECT IT SERVICES	TELEPHONE, BROADBAND AND IT SUPPORT	962.61	802.17
ABBAY LOOS LTD	PORTABLE TOILET HIRE - CHANTRY SITE	240.00	200.00
FALON NAMEPLATES LTD	BRONZE PLAQUE	83.75	69.79
HORDERS THORNBURY PRESS	WOODLAND TRUST PAPER	179.00	149.17
SLCC ENTERPRISE	STAFF TRAINING COURSE	140.00	117.00
ST MARY'S CHURCH	VENUE HIRE FOR CLIMATE AND NATURE EVENT	200.00	200.00
NEWS TEAM GROUP	MONTHLY DELIVERY OF THORNBURY GAZETTE	14.75	14.75
THORNBURY MOTORS LTD	MONTHLY FUEL EXPENDITURE	85.09	70.91
ECOTRICITY	MONTHLY GAS SUPPLY - MPF PAVILION	131.07	124.83
ECOTRICITY	MONTHLY GAS SUPPLY - TOWN HALL	1,596.41	1,330.34
KN OFFICE	MONTHLY METER READING FOR OFFICE PHOTOCOPIER	96.64	80.53
WINFIELD'S CHARTERED SURVEYORS	RED BOOK VALUATION - MARKET RENTS FOR THREE DIFFERENT THORNBURY TOWN COUNCIL SITES	1,700.00	1,700.00
FASTFIX DRAINAGE AND PLUMBING LTD	EMERGENCY COMMERCIAL DRAINAGE UNBLOCKING	246.00	205.00
T H WHITE ENERGY, FIRE AND SECURITY	ROUTINE FIRE EXTINGUISHER MAINTENANCE - 67A FLAT	92.40	77.00
T H WHITE ENERGY, FIRE AND SECURITY	ROUTINE FIRE EXTINGUISHER MAINTENANCE - CEMETERY	247.21	206.01
T H WHITE ENERGY, FIRE AND SECURITY	ROUTINE FIRE EXTINGUISHER MAINTENANCE - WORKSHOP	102.60	85.50
T H WHITE ENERGY, FIRE AND SECURITY	ROUTINE FIRE EXTINGUISHER MAINTENANCE - PAVILION	306.06	255.05
T H WHITE ENERGY, FIRE AND SECURITY	ROUTINE FIRE EXTINGUISHER MAINTENANCE - TOWN HALL	222.60	185.50
RELYON GUARDING & SECURITY SERVICES LTD	MONTHLY SECURITY SERVICES AT MPF SITE (JAN)	520.80	434.00
SOUTH GLOS COUNCIL	QTR. LOCALISM SERVICE CHARGES FOR DOG WASTE BIN COLLECTION AND REWILDING	3,043.19	2,535.99
<b>ACCOUNTS DUE FOR PAYMENT- TOTAL</b>		<b>21,087.96</b>	<b>17,999.19</b>

## Equals Pre-paid Card

Equals Pre-paid Card			Month 7					
Date	Payee	Ref	£ Total Amnt	£ VAT	A/c	Centre	£ Amount	Transaction Detail
03/10/2025	Dobbies Garden Centre	871	66.98	11.16	4150	130	55.82	Compost and Post
03/10/2025	Coop Thornbury	872	4.40		4205	108	4.40	Milk
06/10/2025	Thornbury Discounts	873	3.99	0.66	4100	108	3.33	Batteries
06/10/2025	Thornbury Discounts	874	6.00	1.00	4450	160	5.00	Charging Cable
07/10/2025	Thornbury Discounts	875	7.98	1.33	4100	108	6.65	Batteries
07/10/2025	Hawkins of Thornbury	876	21.49	3.58	4150	130	17.91	Paint
07/10/2025	Screwfix	886	12.93		4601	160	12.93	MAINTENANCE MATERIALS
09/10/2025	Thornbury Discounts	877	3.99	0.66	4100	108	3.33	Batteries
13/10/2025	Hawkins of Thornbury	878	4.84	0.81	4140	110	4.03	Cleaning Supplies
17/10/2025	Horders Thornbury Press	879	12.00	2.00	4100	108	10.00	Printing Supplies
20/10/2025	Hawkins of Thornbury	880	6.49	1.08	4150	130	5.41	Cable Ties
21/10/2025	Aldi Stores	881	1.75		4205	108	1.75	Milk
24/10/2025	Co op Thornbury	882	4.40		4205	108	4.40	Milk
28/10/2025	Screwfix	883	15.99	2.66	4068	105	13.33	Ear Defenders
28/10/2025	Hawkins of Thornbury	884	4.04	0.67	4450	160	3.37	Connectors/crimping tool
28/10/2025	Dobbies Garden Centre	885	45.00	7.50	4150	130	37.50	Compost
30/10/2025	Hawkins of Thornbury	887	29.10	4.85	4150	130	24.25	MAINTENANCE MATERIALS
Total Payments for Month			251.37	37.96			213.41	
Balance Carried Forward			708.80					
Cashbook Totals			960.17	37.96			922.21	

Equals Pre-paid Card			Month 8					
Date	Payee	Ref	£ Total Amnt	£ VAT	A/c	Centre	£ Amount	Transaction Detail
04/11/2025	Horders Thornbury Press	888	6.00	1.00	4100	108	5.00	Stationery
04/11/2025	Aldi Stores	889	1.75		4205	108	1.75	Milk
04/11/2025	Horders Thornbury Press	898	10.60	1.77	4100	108	8.83	Stationery
05/11/2025	Lees Mend a Shoe	899	5.50	0.92	4601	160	4.48	Keys
10/11/2025	Aldi Stores	890	1.75		4205	108	1.75	Milk
14/11/2025	Co op	891	4.40		4205	108	4.40	Milk
14/11/2025	Post Office Ltd	892	2.77		4105	108	2.77	Signed For Postage
17/11/2025	Screwfix	900	20.38	3.40	4068	105	16.98	Gloves
21/11/2025	Lees Mend a Shoe	893	17.50	2.92	4601	160	14.58	Engraving Memorial Bench
21/11/2025	Post Office Ltd	594	2.77		4105	108	2.77	Signed for Postage
24/11/2025	L.E. Riddiford	895	4.50	0.75	4205	108	3.75	Visitor Refreshments
24/11/2025	T & J Owen	896	6.00	1.00	4601	160	5.00	Maintenance Supplies
24/11/2025	Aldi Stores	897	1.75		4205	108	1.75	Milk
26/11/2025	GAP Supplies Ltd	901	30.73	5.12	4150	130	25.61	Drill Set, Side Cutting Pliers
27/11/2025	Hawkins of Thornbury	902	4.98	0.83	4140	110	4.15	Cleaning Supplies
27/11/2025	Thornbury Discounts	903	19.48	3.25	4068	105	16.23	Gloves
27/11/2025	Thornbury Motors	904	3.99	0.66	4150	130	3.33	Screen Wash
Total Payments for Month			144.85	21.62			123.23	
Balance Carried Forward			563.95					
Cashbook Totals			708.80	21.62			687.18	

Equals Pre-paid Card		Month 9						
Date	Payee Name	Ref	£ Total Amnt	£ VAT	A/c	Centre	£ Amount	Transaction Detail
28/11/2025	Almondsbury Garden Centre	915	26.99	4.50	4450	160	22.49	Digging Fork
28/11/2025	Almondsbury Garden Centre	916	126.00	21.00	44150	130	105.00	Multi-Purpose Compost
01/12/2025	Co op Thornbury	905	4.40		4205	108	4.40	Milk
01/12/2025	Oxfam Thornbury	906	3.50	0.58	4541	190	2.92	Green Projects
02/12/2025	Horders Thornbury Press	909	7.95	1.32	4100	108	6.63	Folders
02/12/2025	Toolstation Limited	910	12.98	2.16	4450	160	10.82	Garden Tiller
10/12/2025	Co op Thornbury	907	2.20		4205	108	2.20	Milk
10/12/2025	Horders Thornbury Press	911	5.00	0.83	4100	108	4.17	Stationery
10/12/2025	Thornbury Discounts	912	4.76	0.79	4140	110	3.97	Cleaning Supplies
15/12/2025	Co op Thornbury	908	4.40		4205	108	4.40	Milk
15/12/2025	Mole Country Stores	913	8.46	1.41	4150	130	7.05	Steel Screws (various sizes)
19/12/2025	B&Q Cribbs Causeway	914	35.00	5.83	4150	130	29.17	Welded Wire Mesh
Total Payments per month			241.64	38.42			203.22	
Balance Carried Forward			322.31					
Cashbook Totals			563.95	38.42			525.53	