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Town Clerk: Hannah Bowden, CiLCA

Town Hall
35 High Street
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4 June 2026

To Councillors: Chris Woodhouse (Chair), Helen Ball, Fiona Deas, Chris Bloor, Maggie Tyrrell, Chris Davies, Jayne Stansfield Chris Rowe and Danny Bonnett.

Please take notice that a meeting of the **Finance & General Purpose Committee** of Thornbury Town Council will be held in the **Council Chamber of the Town Hall** on **9 June 2026** at **7.30pm**.

Committee members are here by **summoned** to attend the above meeting for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Hannah Bowden, Chief Executive

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and the need to conserve biodiversity.

Public participation: *Please note that this meeting is open to the public. Please take note of the guidance notes for public participation provided.*

AGENDA

Emergency Evacuation procedure: *Please familiarise yourself with the emergency evacuation procedure on display in the Council Chamber and acquaint yourself with the nearest emergency exit. The assembly point, in the event of any evacuation, is the area of pavement opposite the Town Hall, by the noticeboard.*
If you would not be physically able to use the stairs in the event of a fire, please inform us of your intention to attend this meeting no later than 9.00am on the Monday before, so that appropriate arrangements can be made.

1. **To receive apologies for absence**

2. **To receive any members declarations of interest**

3. **To receive any representations from the public relating to items on the agenda**

4. **To approve the minutes of the Finance & General Purpose Committee meeting held on 14 April 2026**

5. **To consider the following financial matters:**

   5.1. **To approve the Accounts for Payment (updates to be tabled at the meeting) and ratify payments made out of meeting**
   5.2. **To receive the Equals Card Reconciliations Month 1**

6. **Tender for the Provision of Sewage Treatment Plant and Portable Water Supply at the Mundy Playing Fields, Thornbury:**
   6.1 To receive the approach to resolve the water supply and sewage issues
   6.2 To approve the Technical Specification
   6.3 To approve the Invitation to Tender and the Tender Submission Form including the timescale and evaluation criteria
   6.4 To appoint the evaluation panel, to include the Facilities Officer and the Proper Officer

7. **To receive quotes for the repairs to the civic regalia and agree how to proceed**

8. **To review and agree the hire terms and conditions for the Chapel, subject to any changes suggested by solicitors**

9. **To review and adopt the following policies:**

   9.1 Media Policy
   9.2 Safeguarding Policy
   9.3 Volunteer Policy
   9.4 Freedom of Parish

10. **To receive Library Services Activity Report SGC Q4 2025-26**

11. **To note that the deadline for submission of items to the Clerk for inclusion in the next agenda is Monday 5 October 2026**

12. **To note the date of the next meeting: 13th October 2026, to be held in the Council Chamber of the Town Hall**