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THORNBURY SKATEPARK

CIC

INVITATION TO TENDER

For the supply and build of a concrete Skate Park

Thornbury Leisure Centre, Alveston Hill, Thornbury, Bristol, BS35

3JB **What3Words:** ///bars.mixers.dives

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Project Overview

Introduction

Thornbury Skate Park CIC has been established to redevelop the current skate park equipment at Thornbury Leisure Centre. The redevelopment aims to transform the existing facility into a modern, inclusive, and sustainable space that serves the diverse needs of skaters, BMX riders, and the wider local community. Located in the heart of Thornbury, the project responds to a growing demand for high-quality recreational facilities that promote physical activity, social engagement, and community pride.

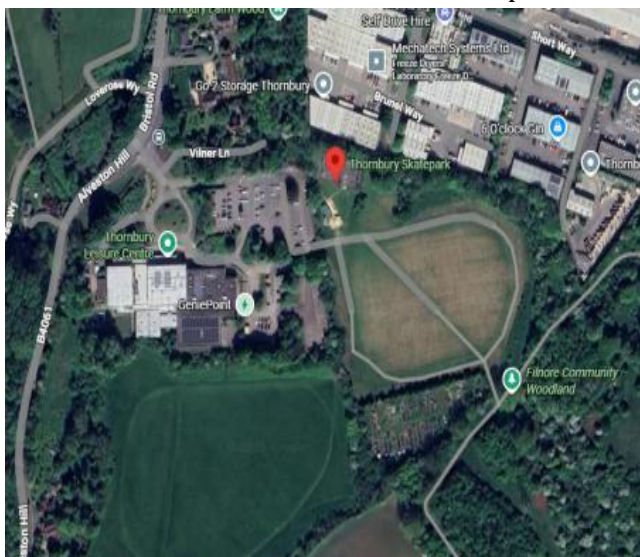
Our vision is to redevelop the park into a vibrant and accessible space that encourages participation from users of all ages, skill levels, and backgrounds. Through a collaborative design process involving local skaters, artists, community stakeholders, and an experienced specialist skate park design and build company, we aim to create a facility that enhances user experience and promotes inclusivity. The appointed design and build partner will play a key role in translating community-led ideas into a safe, high-quality, and deliverable scheme, ensuring the project progresses efficiently from concept through to construction while meeting best practice standards for safety, durability, and sustainability.

Location and Ownership

Location: Thornbury Leisure Centre, Alveston Hill, Thornbury, Bristol, BS35 3JB What3Words: ///bars.mixers.dives

The site was originally selected due to its accessibility from the town centre and its ability to accommodate skate park use without adversely impacting nearby properties or neighbouring activities. The skate park is located adjacent to a large area of public open space known as Filnore Field.

Filnore Field is bordered by an industrial estate to the north, the Filnore Woods Community Woodland to the east, and the Leisure Centre car park to the west (see Figure 1).



The land comprising the entire field and Leisure Centre is owned by South Gloucestershire Council. Responsibility for the existing skate park currently sits with Thornbury Town Council; however, this responsibility will transfer to Thornbury Skate Park CIC, which is in the process of being established.

Fig 1: Aerial view of Filnore Field (Current skate park top left, Leisure Centre car park to the left and Filnore Wood bottom right)

Localised flooding has been identified within the site, and it is understood that an existing drainage run crosses the area of the proposed redevelopment. South Gloucestershire Council (SGC) has undertaken site visits; however, at the time of issuing this tender, SGC's long-term proposals relating to flooding management and/or drainage infrastructure within the site have not been confirmed.

SGC is a key stakeholder in the project. The redevelopment presents a potential opportunity for coordinated investigation and, where appropriate, remedial drainage or flood-mitigation works to be undertaken concurrently with ground excavation. Tenderers are therefore expected to acknowledge these site constraints and demonstrate how drainage considerations and potential liaison with SGC would be accommodated within their design development and construction methodology.

Scope of Appointment – Design and Build Contractor

Thornbury Skate Park CIC seeks to appoint a suitably experienced and competent design and build contractor to lead and support the redevelopment of the Thornbury Skate Park from project inception through detailed design, procurement, construction, and practical completion.

The appointed contractor will assume overall responsibility for the coordinated delivery of the project, providing a single point of accountability for design development, technical compliance, cost control, programme management, and construction quality. The contractor will be expected to work collaboratively with Thornbury Skate Park CIC, key stakeholders, and end users to ensure the final facility meets the project's objectives for inclusivity, functionality, durability, and long-term sustainability.

Design Development and Stakeholder Engagement

The contractor will be required to lead the design process from concept stage onward, incorporating community-led aspirations and user consultation outputs into a buildable and compliant design. This will include engagement with local community, artists, and relevant stakeholders to ensure the facility is reflective of local need while meeting recognised industry standards and best practice for skatepark design and safety.

Design proposals must demonstrate sensitivity to the site context, consideration of drainage and ground conditions, and integration with the wider leisure and open space environment. The contractor will be responsible for undertaking and coordinating all necessary surveys, investigations, and technical inputs required to support the design.

Technical, Statutory, and Commercial Responsibilities

The design and build contractor will be responsible for:

- Preparing all drawings, specifications, and technical documentation • Coordinating statutory approvals and consents as required
- Managing interfaces with landowners, the local authority, and other stakeholders • Identifying and managing site constraints and risks
- Providing robust cost plans and maintaining budget control throughout the project lifecycle
- Developing and maintaining a realistic and deliverable programme

Construction and Delivery

The contractor will deliver the construction works in accordance with the approved design, ensuring high standards of workmanship, health and safety compliance, and environmental management. The works are to be completed with minimal disruption to surrounding facilities and users, and in accordance with agreed access and logistics arrangements.

On completion, the contractor will provide all relevant handover information, including as built drawings, maintenance information, warranties, and any necessary training to support the future operation and maintenance of the skate park.

Collaborative Approach

A collaborative, transparent, and proactive approach is fundamental to this project. Tenderers must demonstrate experience of working within community-led projects and an ability to guide a client organisation through the design and construction process, providing appropriate technical leadership and professional support at each stage.

Budget

All pricing should be in GBP (£). Pricing should be valid for a minimum of 12 months from the date of the tender deadline. Prices will be fixed for the duration of the contract.

Following completion, any disturbance or damage to surrounding grass and pathways are to be reinstated using topsoil and good quality cultivated turf. All levels of surrounding land must be flush with levels of edging kerbs and/or surface. All hard surfaces must be washed clean and ready for use, these costs to be included in the price.

Tender prices must include an independent post installation inspection by an RPII certified inspector and the report to be issued to the CIC as part of the completion process, any remedial tasks identified by the CIC or RPII Inspector are the responsibility of the contractor and must be carried out and signed off before final payment is made by the CIC.

All elements of the submitted design are subject to planning approval and approval by the CIC.

Interim payments may be paid following agreement between the CIC and the contractor. Tender submission should state payment terms.

Construction by Principle Contractor to be completed in one visit. All labour to be included. The Principle Contractor to provide all plant / lifting apparatus necessary for construction, offloading and distribution of all equipment around the site. Principle contractor to supply the following: any civil/building works, welfare facilities, site security, skips for disposal of packaging materials, supply of power and cabling for site tools.

In the event that the Contractor fails to complete the Works by the agreed Completion Date (as may be extended in accordance with the Contract E.G Weather conditions or items outside of the contractors control), the Contractor shall be liable to pay the Employer liquidated damages at the rate of 1% of the Contract Price per week (or part thereof) of delay, up to a maximum aggregate of 10% of the Contract Price.

The estimated budget for the project is £200,000-£300,000 including VAT subject to securing funding.

Procurement Process

Procurement Procedure (Procurement Act 2023)

This procurement is being conducted in accordance with the principles of the Procurement Act 2023 as a below-threshold works contract. The process will be undertaken as a single-stage open tender, whereby all interested suppliers are invited to submit a complete tender response. No pre-qualification or selection stage will be used, and all tenders received will be evaluated in full based on the published award criteria and weightings. The information provided within the Applicant's Offer, including responses to the Tender Questionnaire and pricing submission, will be assessed collectively to determine the most economically advantageous tender. The CIC will apply the principles of fairness,

transparency, and proportionality throughout the process and reserves the right to seek clarification of submissions where appropriate, provided this does not result in any material change to a tender.

Procurement Timetable

Procurement Stage	Action	Dates
Publication of tender	Find a Tender, TC & Krunch website, social media, send direct	08/05/2026
Notification of intention to bid	Interest parties to contact the CIC of their intention to bid	31/05/2026
Site Visits	Contractors can visit the site at their own convenience, a visit with a representative from the CIC can be arranged	09/05/2026 - 21/06/2026
Clarification questions to be submitted	Contractors to send any questions by the deadline	08/05/2026 - 07/06/2026
Clarification responses to be issued	CIC deadline to respond to any questions	Maximum two weeks after receipt,
Deadline for tender submissions	Contractors to ensure tender is submitted in full by the deadline	21/06/2026
Evaluation	CIC to evaluate bids and clarify any final questions with contractors	05/07/2026
Intent to Award	CIC to inform contractor of the intent to award and contracts created	20/07/2026

Contract Start	Contract is signed and begins	As soon as practically possible.
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The CIC reserves the right to change the above timetable, and applicants will be notified accordingly if there is a change.

The Contractor shall be fully conversant with the project by reading the documentation and visiting the site. Any issues or queries shall be raised by the Contractor prior to submission of their tender. Tenders should be submitted in email/electronic format.

CIC Contacts

Penny Baker – 07735 405175 - penny@krunch.org.uk

Joseph Williams - 07715663472 - joejameswilliams5@gmail.com

James Murray - 07929262560 - jjymurray@live.co.uk

Thornbury Town Council CEO - 01454 412103 - clerk@thornburytowncouncil.gov.uk

Contract Period

It is intended that any resultant Contract shall commence as soon after receipt of formal letter of award as may be agreed and is subject to Planning consent etc.

Insurance Levels

Employer's Liability Insurance.

The CIC's minimum requirement for Employer's Liability Insurance is £10 million

Professional Indemnity Insurance

The CIC's minimum requirement for Professional Indemnity Insurance is £2 million.

Public Liability Insurance

The CIC's minimum requirement for Public Liability Insurance is £10 million

The Requirement

The outcome of this Tender will be to identify and select a single Contractor to take the Project forward from consultation to a final design and a completed installed skatepark, to suit the needs of the local community whilst taking into account a range of ages, abilities and wheels, e.g. scooters, skateboards and BMX, and also taking account of the site constraints. The contractor must also demonstrate clear progression to meet the requirement of all abilities ie - encouraging beginners to use the park whilst also supporting advanced levels to progress.

This Tender aims to select a Contractor based upon examples of previous work, financial viability, Health & Safety procedures, skills, experience of working with Councils and Community Groups, and expertise to delivering a fully funded project from start to finish within budget.

The Applicant is required to provide value for money, use local suppliers where possible, deliver added value, cause minimum disturbance to the community whilst delivering a durable, well designed skatepark built to a high quality that suits the needs of the local young people and adheres to the CIC's requirements.

The Applicant is also required to provide details of the build team that will be used to complete said works.

It is planned for the skatepark to be completed and opened between Autumn 2027 and Spring 2028 subject to Planning Permission being granted and funds being in place.

The Contractor will be required to support the CIC with the preparation of documentation for a Planning Application. The CIC will submit the application and pay the fees to the Planning authority. Any surveys specifically requested by Planning will be paid for by the CIC outside of the tender sum.

The Contractor must meet the requirements of the JCT Contract, take account of any planning conditions and demands that the CIC includes within the project management process.

The Contractor must not exceed the maximum budget for the project which is £300,000 including VAT

Added Value

The Applicant will be expected to suggest any added value that their offer might be able to bring to the CIC. Applicants are expected to build any such offers into their submissions regardless of whether specific questions are asked along these lines or not.

Performance Management

Applicants should, by way of on-going Contract performance be prepared to produce valuation documentation during the course of the project build at monthly intervals. The format will be agreed between the Contractor and CIC.

Evaluation

The Contractor should indicate whether they have visited the site and that they have installed similar projects.

Contractors shall clearly identify the construction material for each element and provide a guarantee of the life expectancy of the facility, which should accompany the designs.

Evaluation Weighting

Evaluation will be based on the following:

Evaluation Criteria	Questionnaire Section	Weighting
Approach	Section F	20%
Design Quality	Section E	35%
Previous Experience	Section D	15%
Management and Communications	Section G	5%
Programme & Risk	Section H	5%
Budget	Pricing Schedule	20%

Sections A, B, C, I, J, and K are mandatory fields.

Questions will be scored using the system described; applicants should refer to the minimum requirements to ensure they meet or exceed these.

Scoring Guidelines

The questions asked of Applicants within this section 4 Award shall be scored using the marking system described within this section. Applicants should refer to the CIC's minimum requirements to ensure that they meet or exceed the minimum requirements wherever possible.

Applicants should be aware that the responses provided to the questions will be evaluated in such a way that the highest scores will be awarded to Applicants who show innovation, creativity, further relevant details and information that could potentially enhance the Applicant's proposal. It should be noted that to achieve the highest scores available the Applicant must not only meet but exceed the CIC's minimum requirements, where these are stated.

All scored question shall be evaluated in accordance with the guidelines below:

Score 0	No response	No response
Score 1	Extremely Weak	Extremely poor proposal/response; does not cover the associated requirements, major deficiencies in thinking or detail, significant detail missing, unrealistic or impossible to implement and manage
Score 2	Very Weak	Poor proposal/response, only partially covers the requirements, deficiencies in thinking or detail apparent, difficult to implement and manage
Score 3	Weak	Mediocre proposal/response, moderate coverage of the requirements, minor deficiencies either in thinking or detail, problematic to implement and manage
Score 4	Fair - below average	Proposal/response partially satisfies the requirements, with small deficiencies apparent, needs some work to fully understand it
Score 5	Fair - average	Satisfactory proposal/response, would work to deliver all the CIC requirements to the minimum level
Score 6	Fair - above average	Satisfactory proposal/response, would work to deliver the majority of the requirements to the minimum level with some evidence of where the Applicant could exceed the minimum requirements

Score 7	Good	Good proposal/response that convinces the CIC of its suitability, response slightly exceeds the minimum requirements with a reasonable level of detail
Score 8	Strong	Robust proposal/response, exceeds minimum requirements, including a level of detail or evidence of original thinking which adds value to the bid and provides a great deal of detail
Score 9	Very Strong	Proposal/response well more than expectations, with a comprehensive level of detail given including a full description of techniques and measurements employed
Score 10	Outstanding/Excellent	Fully thought through proposal/response, which is innovative and provides the reader with confidence of the suitability of the approach to be adopted due to the complete level of detail provided

Award Questions

Approach

The Applicant shall provide a method statement detailing how it would plan, manage, and deliver the project.

The CIC is looking for:

- Evidence of previous experience in managing and delivering projects of a similar nature
- Evidence of previous experience collaborating with key stakeholders and engaging in consultation with young people
- Relevant project examples demonstrating a proven track record of successful delivery

Quality

The Applicant should provide a Risk Assessment and method statement detailing how it proposes to deliver the project within budget, within any relevant planning constraints, and at competitive construction rates.

The CIC is looking for:

- Evidence that the Applicant understands the importance of managing key expectations within a set budget
- A warranty for any structure with a minimum duration of 15 years
- References to other facilitators that could provide copies of safety checks / ROSPA reports (desirable)

Previous Experience

The Applicant should provide examples of previous work, similar projects, and testimonials. The CIC is looking for:

- Examples of similar projects demonstrating a successful track record of delivery
- Explanations of problem-solving undertaken in previous projects

Management and Communication

The Applicant should provide details of the team involved in the delivery of the contract and an outline programme including key contacts.

The CIC is looking for:

- The suitability of the proposed project team to meet the requirements of the project
- Details of relevant previous experience
- How the project will be managed
- How the project team will communicate with the CIC and other stakeholders

Programme

The Applicant should provide a timetable for each stage of construction, including expected timescales and contingency measures.

The CIC is looking for:

- A clear and realistic timetable for each phase of construction
- Identification of any planned contingencies

Budget

The Applicant should provide costs.

The CIC is looking for:

- A fully costed programme of work, including the time and cost of submitting a planning application
- Inclusion of costs for warranties and any safety inspections required before the apparatus is deemed to meet the required safety standards

Tender Questionnaire

The purpose of this form is to obtain relevant and proportionate information from tenderers to enable an informed assessment of tenderers capability, approach, and proposed solution. Tenderers are asked to provide clear, concise responses demonstrating their experience in delivering comparable projects, their understanding of skatepark design and construction, and their ability to manage programme, quality, and health and safety considerations effectively.

See Appendix A – Tender Questionnaire

Project Costs

The Applicant must include a breakdown of costs for the project proposal, including;

- Consultation sessions with local community
- Creation of 3D visuals
- Topographical survey
- Services searches

- Support obtaining Planning Permission (cost of application and any surveys requested will be covered by the CIC)
- Project Management – H&S and Contract Design Management compliance • Provision of JCT Design and Build 2024
- Creation of detailed design and engineering drawings
- Preliminaries
- Groundworks & drainage
- Steelworks
- Concrete
- Ancillary items (seating, bins, signs and trees)
- RoSPA Post Installation inspection
- Launch event

The Contractor will be required to run a minimum of two consultation events with the local community on dates to be agreed. This is to be in collaboration with the CIC and local Skatepark user group.

The Applicant may include additional lines within the Activity Schedule as required. The Contractor will not exceed the rates quoted within its Bid at any time during the Contract. Please note that this information will not be scored as part of the procurement process.

Price Review Framework

Price Validity Period

As a minimum, all prices submitted must remain fixed and firm for 12 months from date of Contract commencement. In support of this, please detail exactly how long your prices will remain fixed and firm for.

Price Review Proposals

The CIC does not expect the Applicant to implement any price increases throughout the life of this Contract. The Applicant's signature at section 5.6 Pricing Schedule Declaration will be assumed to be an acceptance of this condition. Applicant's whose price review proposal differs from the CIC's expectations under this 5.2 Price Review Proposals must state their proposal clearly within the tender documents.

Contract Renewal

No Contract once awarded shall be renewed at a higher rate than agreed between the parties through this price review framework or through any other such agreement as submitted to and approved by the CIC in writing.

Pricing Schedule Form

Item Number Description Unit Price (£)

1 Consultation (minimum 2 sessions) Item

2 Creation of 3D visuals Item

3 Topographical Survey

- 4 Services searches Item
- 5 Support with obtaining Planning Permission Item
- 6 Project Management – H&S & CDM Compliance Item
- 7 Provision of JCT MW Contract Documentation Item
- 8 Creation of Detailed Design Engineering Drawings Item
- 9 Preliminaries Item
- 10 Groundworks & Drainage Item
- 11 *Steelworks* Item
- 12 *Concrete* Item
- 13 Ancillary items (seating, bins, sign) Item
- 14 *RoSPA Post installation inspection* Item
- 15 *Launch Event* Item

Please add items as required at the end of the list above

Pricing Schedule Declaration

We hereby offer to supply the goods and/or services detailed in the Pricing Schedule above, in full accordance with the Specification, the Contract terms and conditions, and all other documents forming part of the Contract.

Declaration Details

Signed*

Date

Name (in BLOCK CAPITALS)

Capacity of Signatory (state official position, e.g. Director, Manager, etc.) Organisation Name and Postal Address

Telephone No.

Email

**(It must be clearly shown whether the Applicant is a limited company, statutory corporation, partnership or single individual, trading under his own or another name, and also if the signatory is not the actual Applicant, the capacity in which he/she signs or is employed).*

Form of Tender

Invitation to Tender for the Design and Build of Thornbury Skate Park, Thornbury Leisure Centre, Alveston Hill, Thornbury, Bristol, BS35 3JB

Having read carefully the Invitation to Tender, I/we offer to complete the above named works. I/we offer to complete the whole of the said works in conformity with the above for the sum of:

Amount in Figures:

£ _____

Amount in Words:

I/we have full authority to enter into the contract and to provide the service. The contract shall become binding upon all parties signing and agreeing the contract.

I/we are able and willing to complete the whole of the works tendered for on or before:

Date: _____

I/we anticipate that the works will take _____ weeks to complete.

We agree that this Tender shall constitute an irrevocable, unconditional offer which may not be withdrawn for a period of 40 days from this date.

Tender Declarations

I/we confirm that if our Tender is accepted we will, upon demand:

- Produce evidence that all relevant insurances and compliance certificates with relevant legislation and policy are held and in force
- Sign formal contract documentation
- Acknowledge that the CIC is not bound to accept any Tender it receives

Integrity, Conduct and Compliance Declarations

I/we further confirm that:

1. Non-Collusion

- This Tender has been prepared independently and without consultation, communication, or agreement with any other bidder relating to pricing, submission, or strategy
- No attempt has been made to influence or coordinate with any other party in relation to this procurement

2. Canvassing

- No canvassing or attempt to influence any member, officer, or representative of Thornbury Skatepark CIC has taken place in connection with this Tender
- I/we understand that any such action may result in disqualification

3. Conflicts of Interest

I/we have declared below any actual or potential conflicts of interest that could affect the delivery of the contract

Conflict of Interest Declaration:

None

Yes (please provide details below):

4. Confidentiality and Commercially Sensitive Information

- I/we understand that the CIC will treat information submitted in confidence appropriately

- I/we have clearly identified any information considered commercially sensitive within our submission, together with reasons

5. Accuracy of Information

- The information provided in this Tender is complete, accurate, and not misleading
- I/we will provide further information if reasonably requested by the CIC

Appendix A

Tender Questionnaire

The information requested is focused on delivery and technical competence and is intended to be assessed alongside the tendered price. It is not a pre-qualification exercise, and all submitted tenders will be evaluated in accordance with the criteria set out in the tender documents.

Tenderers should ensure that all responses are complete and accurate. The CIC may seek clarification on any aspect of the submission where necessary. Any assumptions, exclusions, or qualifications to the tender should be clearly stated.

Project Title:

Contracting Authority:

Submission Deadline:

Section A – Organisation Details

A1. Organisation Name:

A2. Registered Address:

A3. Company Registration Number (if applicable):

A4. Legal Status (tick one):

- Sole trader
- Partnership
- Limited company
- CIC / Charity
- Other (please specify): _____

A5. Main Contact for this Tender:

Name:

Role:

Email:

Telephone:

Section B – Delivery Model

B1. Confirm your role:

- Design & Build Contractor
- Consortium (provide details below)

B2. Provide details of your proposed project team, including:

Lead designer

Project manager

Site manager

Key subcontractors

Organisation	Role	Relevant Experience

Section C – Supply Chain

C1. Will you use subcontractors?

Yes No

If yes, provide details of key subcontractors:

Organisation Name	Role (e.g. concrete specialist, steel fabrication)

C2. Describe how you will manage subcontractors to ensure quality and programme delivery: [Max 300 words]

Section D – Relevant Experience

D1. Provide up to three relevant projects (preferably skateparks or similar public realm concrete works):

Project 1

Field	Response
Client	
Project description	
Your role	
Value (approx.)	
Completion date	

Key features (e.g. bowls, street elements, drainage)	
--	--

Project 2

Field	Response
Client	
Project description	
Your role	
Value (approx.)	
Completion date	
Key features (e.g. bowls, street elements, drainage)	

Project 3

Field	Response
Client	
Project description	
Your role	
Value (approx.)	
Completion date	
Key features (e.g. bowls, street elements, drainage)	

Section E – Design Approach

E1. Describe your proposed design solution, including:

- Layout and flow
- Progression across skill levels
- Inclusivity (age, ability, wheeled sports)
- Integration with site constraints

[Max 500 words]

E2. Community Engagement & Consultation

Describe how you will:

- Deliver a minimum of two consultation events
- Engage with young people and stakeholders
- Incorporate feedback into the design

E3. Planning Support

Explain how you will support the CIC in preparing a planning application, including:

- Drawings and documentation
- Coordination with stakeholders

(Max 300 words)

E4. Durability & Warranty

Confirm minimum 15-year warranty: Yes No

Describe expected lifespan and durability of the facility

(Max 200 words)

Section F – Approach/Methodology

F1. Provide a method statement covering:

- Construction approach (including sequencing)
- Concrete methodology and finishing techniques
- Drainage strategy
- Quality Control

[Max 1,000 words]

F2. Budget Control

Explain how you will:

- Deliver within the estimated budget (£200,00-300,000 incl. VAT)
- Manage cost risks and value engineering

(Max 300 words)

Section K – Environmental & Community Considerations

K1. Describe how you will minimise environmental impact and disruption:

[Max 300 words]

Section G – Management & Communication

G1. Project Management

Describe:

- How the project will be managed
- Roles and responsibilities
- Reporting structure

(Max 300 words)

G2. Communication

Explain how you will:

- Communicate with the CIC
- Engage stakeholders
- Manage issues and changes

(Max 200 words)

Section H – Programme & Risk

G1. Provide an outline programme (weeks):

Stage	Duration
Design	
Mobilisation/Planning	
Construction	
Completion	

G2. Identify key risks to delivery and how these will be managed:

[Max 300 words]

Section I – Health & Safety

I1. Health & Safety Management Approach

Describe your organisation's approach to managing health and safety for a project of this nature.

Your response should include:

- Overall health and safety management systems and responsibilities
- How risks will be identified, assessed, and controlled
- How health and safety performance will be monitored throughout the project

(Max 400 words)

I2. CDM Compliance and Roles

Describe how you will comply with the Construction (Design and Management) Regulations 2015, including:

- Your understanding of your role(s) under CDM (e.g. Principal Contractor, Designer)
- How you will plan, manage, and monitor construction work

- How you will coordinate design risk management (including eliminating or reducing risks through design)
- Preparation and management of key documentation (e.g. Construction Phase Plan, Health & Safety File)

(Max 400 words)

I3. Public Interface & Live Environment Risk Management

The skatepark will be located within a publicly accessible area.

Describe how you will manage risks associated with working in a live environment, including:

- Segregation of the construction site from the public
- Safe access routes and site security
- Protection of park users, including children and young people
- Management of noise, dust, and disruption
- Communication with the public during works

(Max 400 words)

I4. Subcontractor and Supply Chain Management

- Describe how you will ensure that all subcontractors:
- Comply with health and safety requirements
- Are competent and appropriately supervised
- Follow site rules and risk control measures

(Max 300 words)

I5. Incident Management and Continuous Improvement

- Describe your procedures for:
- Reporting and investigating incidents or near misses
- Implementing corrective actions
- Learning lessons and improving performance

(Max 200 words)

16. Health & Safety Track Record

Have you had any reportable health and safety incidents or enforcement actions in the last 5 years?

- No
- Yes (provide details below)

If yes, provide:

Nature of the incident

Outcome

Actions taken to prevent recurrence

Section J – Insurance

J1. Confirm ability to provide:

Insurance	Required Level	Confirm
Employer's Liability	£10 million	<input type="checkbox"/>
Public Liability	£10 million	<input type="checkbox"/>
Professional Indemnity	£2 million	<input type="checkbox"/>

Section K – Declaration

I confirm that:

- The information provided is accurate and complete
- We have the capability and resources to deliver this contract

Name:

Role:

Signature:

Date: