

Officers Decisions Made Under Delegated Powers

The Openness of Local Government Bodies Regulations 2014, Regulation 7, requires that certain types of Officer Decisions are recorded and made available to the public.

The decisions that will be published are:-

1. A specific express delegation to an officer from the Council or Committee
2. A decision made for which the officer has a general delegated authority to make the decision and the
 - (a) Grant a permission of licence
 - (b) Affect the rights of an individual
 - (c) Award a contract or incur expenditure which has a value of £1500 or more**

The information that will be published is:-

1. The decision taken and the date it was taken
2. Reasons for the decision
3. If any alternative options were considered and rejected
4. Where a decision has been taken under a specific delegated authority, any conflict of interest a Councillor

Request for information

Requests can be made for an electronic or paper copy of background documents.

This must be made to the Council in writing.

This request will be dealt with in accordance with any other request for information (e.g. Freedom of Information Act). The Council may charge a fee for the information requested.

Exemptions

The council only has to record and publish decisions that come within the above categories. To avoid publication of routine matters, the Council will not publish decisions relating to purchases below £1500 or decisions that are purely administrative or operational. If decisions are published elsewhere e.g. planning application decisions, the Council will not republish the information in this table. The Council will not

THORNBURY TOWN COUNCIL

Officers' Decisions Made Under Delegated Authority

Officers Decisions Made Under Delegated Power

See "Background" for full details of items to be captured here, but this includes officer decisions to "award a contract or incur expenditure which has a value of £1500 or more".

DATE	DECISION TAKEN	AMOUNT £ (IF APPLICABLE)	REASON FOR DECISION	ANY ALTERNATIVES CONSIDERED AND REJECTED	ANY RELEVANT COUNCILLOR CONFLICT OF INTEREST	AUTHORISED BY	MEETING TO REPORT TO	ACCOUNTING CODES
16/04/24	Purchase of x15 replacement shower heads for showers in changing rooms at MPF Pavilion.	£1,661.25	Complaints had been received regarding short amount of time that hot water was available in the showers. It was established that the tank capacity was only sufficient for this short period and it would be worth changing the shower heads to those with a flow regulator, rather than considering the purchasing a larger tank. From Property Maintenance budget, covered under Financial Regs delegated authority to Clerk.	The purchase of a larger tank would be a significant cost and would only be necessary when the showers were being used.	N/A	Clerk	F&GP	160/4601
08/08/24	Enter 3 year contract with Rialtas for accounting software for upto 5 users to include sales and purchase ledgers as well as purchase order module and cloud access	£8,943.12	Out of contract and incurring higher costs due to user access of up to 10 people. Current hosting of Rialtas inadequate and causing delays for staff.	Cost for hosting the software on a PC but although cheaper is in efficient and the advice of IT support is that the pro's of the cloud version outweighs those of a PC.	N/A	Clerk	F&GP	110/4085
27/08/24	Instruct contractor to carry out urgent repairs to ceiling of ladies toilet at the Town Hall.	£1,620.00	Health & Safety. As the crack worsened relatively quickly, it was considered that the works should be completed as quickly as possible.	Chasing up further quotes would have delayed the start of the works - we have experience of struggling to get contractors for this kind of work. The contractor chosen has done good quality work for us in the past, can carry out the works quickly and has previously proven to provide value for money.	N/A	Deputy Clerk	F&GP	160/4601
22/11/24	To replace the boiler in 67a High Street, Thornbury	£2,490.00	The boiler provides the only source of heating and hot water to the residential flat. The boiler had developed a fault that could only be repaired with a short term solution. Due to the season the boiler was replaced as a priority.	Alternative heating systems, such as air and ground source heat pumps, heat batteries, and fully electric systems, have been assessed for both their initial costs and environmental benefits. While these systems offer significant environmental advantages, there are practical challenges in this specific context. Issues such as limited space, structural load considerations, potential waste from redundant fittings, and uncertainties surrounding installation are particularly relevant for this small first- and second-floor flat with confined ground space in a historic building.	NA	Chief Executive	F&GP	160/4601