

THORNBURY TOWN COUNCIL

Officers' Decisions Made Under Delegated Authority

Officers Decisions Made Under Delegated Powers

See "Background" for full details of items to be captured here, but this includes officer decisions to "award a contract or incur expenditure which has a value of £1,500 or more".

DATE	DECISION TAKEN	AMOUNT £ (IF APPLICABLE)	REASON FOR DECISION	ANY ALTERNATIVES CONSIDERED AND REJECTED	ANY RELEVANT COUNCILLOR CONFLICT OF INTEREST	AUTHORISED BY	MEETING TO REPORT TO	ACCOUNTING CODES
16/04/24	Purchase of x15 replacement shower heads for showers in changing rooms at MPF Pavilion.	£1,661.25	Complaints had been received regarding short amount of time that hot water was available in the showers. It was established that the tank capacity was only sufficient for this short period and it would be worth changing the shower heads to those with a flow regulator, rather than considering the purchasing a larger tank. From Property Maintenance budget, covered under Financial Regs delegated authority to Clerk.	The purchase of a larger tank would be a significant cost and would only be necessary when the showers were being used.	N/A	Clerk	F&GP	160/4601
08/08/24	Enter 3 year contract with Rialtas for accounting software for upto 5 users to include sales and purchase ledgers as well as purchase order module and cloud access	£8,943.12	Out of contract and incurring higher costs due to user access of up to 10 people. Current hosting of Rialtas inadequate and causing delays for staff.	Cost for hosting the software on a PC but although cheaper is inefficient and the advice of IT support is that the pro's of the cloud version outweighs those of a PC.	N/A	Clerk	F&GP	110/4085
27/08/24	Instruct contractor to carry out urgent repairs to ceiling of ladies toilet at the Town Hall.	£1,620.00	Health & Safety. As the crack worsened relatively quickly, it was considered that the works should be completed as quickly as possible.	Chasing up further quotes would have delayed the start of the works - we have experience of struggling to get contractors for this kind of work. The contractor chosen has done good quality work for us in the past, can carry out the works quickly and has previously proven to provide value for money.	N/A	Deputy Clerk	F&GP	160/4601
22/11/24	To replace the boiler in 67a High Street, Thornbury	£2,490.00	The boiler provides the only source of heating and hot water to the residential flat. The boiler had developed a fault that could only be repaired with a short term solution. Due to the season the boiler was replaced as a priority.	Alternative heating systems, such as air and ground source heat pumps, heat batteries, and fully electric systems, have been assessed for both their initial costs and environmental benefits. While these systems offer significant environmental advantages, there are practical challenges in this specific context. Issues such as limited space, structural load considerations, potential waste from redundant fittings, and uncertainties surrounding installation are particularly relevant for this small first- and second-floor flat with confined ground space in a historic building.	NA	Chief Executive	F&GP	160/4601
17/12/24	Stone wall repair	£4,286.00	Health & Safety. The loss of rubble in the wall had loosened the remaining stones posing a risk of partial or total collapse.	3 quotes were obtained and this quote was the most competitive.	NA	Chief Executive	F&GP	160/4601
28/02/25	Repairs to MPF roundabout	£1,810.00	Increase from original quote (£871) - once equipment was removed to carry out repair, it was noted that a much larger and more expensive part was needed which could not have been foreseen until the item was lifted out.	The item of equipment could have been taken out of use while we waited for approval through a meeting, but this seemed to be an unnecessary delay as funds for the repair were available (in Open Spaces/130), the contractor was carrying out other works on our sites and therefore could complete the repair quickly and in the same visit, and we independently checked the price of the spare part to ensure value for money.	NA	Chief Executive	Open Spaces	130/4410