Grounds Maintenance Operative
Fixed Term (Four Months), Part Time (20 Hours/Week)

Job Description

The pay will be £13.69 per hour, plus local government pension, training and uniform.

The duration of the contract will be four months but may be extended to up to six months depending on the Town Council's ongoing requirements, with a planned start in July (date to be confirmed on appointment).

The role is 20 hours per week, which will need to be worked within the hours of Monday to Thursday 8.30am to 4.30pm and Friday 8.30am to 1.00pm. There is a reasonable amount of flexibility as to when those hours can be worked during that period, but this must be agreed in advance and meet the needs of the Council.

This post includes entitlement to join the local government pension scheme. Full training and a staff uniform will be provided.

Job Purpose

The Town Council owns or has responsibility for the maintenance of a number of sites within the town including the Mundy Playing Fields, Chantry Playing Field, Thornbury Cemetery, Thornbury Skate Park and five other play areas and open spaces.

This role involves assisting with general grounds maintenance work such as grass mowing, strimming, watering and weeding, as well as some general maintenance work such as painting, clearing, litter picking and some light cleaning. The post holder will be expected to adhere to all health and safety requirements in order to safely carry out the role. The work is physically demanding and carried out in all weather conditions.

Main Duties

1. Mowing and strimming of grass at Town Council maintained sites.
2. Clearing Town Council maintained properties and other public areas of dropped litter.
3. Planting, maintenance and watering of floral displays and hanging baskets.
4. Light general maintenance of Town Council properties and equipment such as painting, clearing and light cleaning.

5. Maintaining records of work completed and equipment used, as required.

6. Undertaking any other tasks at Town Council maintained locations as may be reasonably required.

Person Specification

The successful applicant should be able to demonstrate the following qualifications, skills and experience necessary to meet the requirements of the role:

Essential

- Friendly, approachable and professional at all times while representing the Town Council.
- Ability to work as part of a small team and to perform designated tasks safely, accurately and efficiently.
- Ability to adhere to all health and safety requirements in order to safely carry out the role and operate equipment.
- Ability to use their own initiative where necessary.
- Ability to demonstrate pride in your work and in maintaining community facilities to a high standard.
- Able to undertake the physical requirements of the role, including outdoor manual work in all weather conditions, operating machinery, lifting and moving equipment, prolonged periods of standing, walking over uneven ground, and assisting with operational site duties.
- A flexible 'can do' attitude and a willingness to tackle any reasonable task.

Desirable

- A generally 'practical' nature with the ability to turn your hand to a number of maintenance related tasks.
- Experience of using a range of grounds maintenance tools and equipment.
- Previous experience in property and/or grounds maintenance.
- Health and safety, and grounds maintenance qualifications.